

WOLSTON PARISH COUNCIL

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Minutes of the ordinary Parish Council meeting of Wolston Parish Council Held on 4th December 2025 at 7.15pm at Wolston & Brandon Village Hall

*Attendees: Cllr Willis, Cllr Rainey, Cllr Wright, Cllr Milne, Cllr Ramsay, Cllr Osmond
Cllr Sonko, Warwickshire County Council (WCC), Cllr Ward, Rugby Borough Council (RBC),
2x residents
Clerk- Clare Malyon
RFO- Tracie Ball*

The Chairman opened the meeting at 7:15pm, welcoming all those present

113. Apologies: to receive apologies and approve reasons for absence.
Borough Cllr D Poole - accepted

114. Information items: to consider and discuss items for information and comment if appropriate:

- a. County Councillor report
Hoping to be getting help from high street hub in Rugby- walk in ctr. Scans etc- keeps being put back. Asked for feedback from health being board. Looking for an update in January.
Main street tree Dec 24 opposite 108 main street, forestry came out and said they would remove middle tree. Works lined up, however not in stormy season. Thank you for acknowledging.
Bridge is finally done, one of utilities wanted to close Kings Newnham rd at same time as bridge was pushed back to cause less disruption.
Parking on main street. Grid grass, herringbone not an option due to space or bollards. PC to put a letter into WCC to instigate formal process.
Cllr R Fennick has been asked in the past regarding raised platforms Warwick rd due to poor visibility. Hope take on board to investigate, as vehicles speed up from the half-moon. Cllr Sonko agreed to investigate
- b. Borough Councillor report- LGR- RBC submitted SA- in agreement with WCC. Thank Wolston for feedback. Wolston was the only council in the borough to give feedback. Cabinet meeting two weeks ago. Cllr Poole asked the question of how we would consult. Consultation to be led by government in spring. Decision to be made by gov in summer.
RBC to push for consultation to local people. PC will play a big part in future. LP 6th Jan will come to cabinet.
Cllr Ward- working on Mural in Caldecott Park to commemorate Olympians (including Chelsie Giles) on 3 arches- plaques of Olympic achievements and encourage sports for future generations. Parks team have talked about flowerbeds to represent red, white, blue as an Olympic corner. Bilton rd presenting in several weeks.
- c. Local Government Reorganisation in Warwickshire update- Covered by Cllr Ward as above.

115. Public participation:

A resident reported a very large conifer tree- cut back and now leaning at 45 degree angle towards housing and seems dangerous, on Manor Estate – Cllr Osmond agreed to take photos and send to Cllr Willis to report
A potential breach of a road closure was highlighted at the recent Christmas Event, The Clerk was requested to catch up with the traffic team regarding potential risks posed at recent events.

A resident reported a Potential changes to SEND transport- why isn't there a bus to Bilton catchment school from Wolston to Bilton. Cllr Sonko recognised that there is the same issue in Newbold; will raise with Cllr Warren who is currently looking at bus routes.

A45- long waits particularly coming from Wolston was reported by a resident. Cllr Sonko agreed to raise this.

116. Declarations of interest

- a. To declare any personal interests or prejudicial interests in items on the agenda and their nature.
- b. To receive, consider and approve any requests for dispensation relating to Agenda items.

RESOLVED: Cllr Willis declared his post as Rugby Borough Councillor; Cllr Ramsay declared his role as trustee for Wolston Leisure Centre and that his Wife has an allotment. Cllr Rainey declared his role as

Village Hall Trustee and Chair of the Neighbourhood plan, Cllr Wright declared of his intention to stand as electee in 2026 and will step out of recruitment item and declared his role as a steering group member for the neighbourhood development plan

117. Minutes of previous meetings:

To review and if appropriate, approve the minutes of the Parish Council meetings 3rd July, 23rd July, 4th September and 9th October, 6th November 2025

LW- prepared cllrs despite- dispute agenda Item 75- not reported factually. –

3rd July- Proposed by Cllr Wright to agree minutes, seconded by Cllr Rainey

Motion carried Councillors voted in favour: Cllr Willis, Cllr Osmond, Cllr Rainey, Cllr Milne, Cllr Wright

Councillors Against: Cllr Ramsay

23rd July- Proposed by Cllr Wright to agree minutes, seconded by Cllr Rainey

Motion carried Councillors voted in favour: Cllr Willis, Cllr Osmond, Cllr Rainey, Cllr

Milne, Cllr Wright **Councillors Against:** Cllr Ramsay

4th September- Item to be deferred until the Clerk has raised a ticket with WALC regarding a seconder being required for Notice of Motions on the agenda and cross reference with standing orders. This item refers to previous agenda item 75.in particular. Draft minutes should still be published

Proposed by Cllr Wright to defer minutes, seconded by Cllr Rainey

Motion carried Councillors voted in favour: Cllr Osmond, Cllr Rainey, Cllr

Milne, Cllr Wright **Councillors Against:** Cllr Ramsay

Councillors Abstained: Cllr Willis

9th October Proposed by Cllr Wright to agree minutes, seconded by Cllr Milne **Motion carried**

Councillors voted in favour: Cllr Willis, Cllr Osmond, Cllr Rainey, Cllr Milne, Cllr Wright

Councillors Against: Cllr Ramsay

6th November- Proposed by Cllr Willis to defer minutes, seconded by Cllr Ramsay. Draft minutes should still be published **Motion carried**

Councillors voted in favour: Cllr Willis, Cllr Osmond, Cllr Rainey, Cllr Milne, Cllr Wright, Cllr Ramsay

118. Co-Option- An opportunity for residents to request Co-option onto the Parish Council to replace vacant seats

None received

119. Recruitment for 2026 elections- To discuss and agree a strategy for recruitment for May 2026 Council elections

The parish council finds itself 22 weeks away from election day with some key people declared to stand down. Finding itself in a vulnerable position it was discussed that an upcoming workshop be adapted to have this item as a key agenda item

Proposed by Cllr Rainey, Seconded by Cllr Willis **Motion carried**

Councillors voted in favour: Cllr Willis, Cllr Osmond, Cllr Rainey, Cllr Milne

Councillors Abstained: Cllr Ramsay

1x absent- Cllr Wright could not take part due to declarations as per item 116 and joined the public for this item

120. Housing needs Survey- to discuss and review the offer from WRCC for them to complete a funded HNS for local residents in Rural areas by DEFRA

Cllr Willis Raised concerns about the timescale and ramifications. Cllr Willis asked the clerk to contact WRCC and enquire into what the cost with a full NHS would cost WPC with a more appropriate timescale and more in line with the 2017 HNS that Cllr recognised was out of date.

Councillors voted in favour: Cllr Willis, Cllr Wright, Cllr Osmond, , Cllr Milne

Councillors against: Cllr Ramsay

Councillors abstained: Cllr Rainey

121. Progress reports/information from working groups and committees, items of update for Parish Council – to consider/decide matters relating to each as required

a. **Flood Action Group-** dyers lane drain has been reported

to the highways team as it appears blocked and floods at sudden rainfall.

Cllrs Willis and Ramsay inspected the attenuation pond on a visit and were happy with work and progress

- b. **Allotments**- no response from email 23/11 – regarding the CIO application.
- c. **Wolston Leisure Centre**- Velux windows and boiler issues. Christmas lunch big success
- d. **Wolston, Brandon and Bretford Joint Burial Committee- propose move to Private and confidential LW, TR**- Proposed by Cllr Wright, seconded by Cllr Ramsay **Motion carried**
All Councillors voted in favour
- e. **Neighbourhood Development Plan- nothing to report.**
Propose Cllrs mtg to see what next stage can be.
LW, TR- AIF 1 Abs- JR

Proposed by Cllr Wright, seconded by Cllr Ramsay **Motion carried**

Councillors voted in favour: Cllr Willis, Cllr Wright, Cllr Osmond, Cllr Ramsay, Cllr Milne

Councillors Abstained: Cllr Rainey

- f. **AGAR- Update and timescale for completion. JR, TW- AIF- To be inserted/ updated from RFO notes/ reports and Clerks shorthand removed – No notes from RFO as moved to closed session**

122. FINANCE agenda for pre meeting circulated -

- d. To approve accounts for payment. Proposed by Cllr Wright, Seconded by Cllr Milne
Votes for- Cllrs Wright, Milne, Rainey and Osmond LW, AM-
Votes against: Cllr Ramsay
Abstained: Cllr Willis as not in attendance at finance meeting.
- e. Finance update for approval, to include bank reconciliation. Item to be deferred- Proposed by Chair Willis, Seconded by Cllr Rainey
Votes- All Cllrs in favour of deferment
- f. To note payments received.
- g. Consider Grant applications and make any appropriate decisions. PTA- application towards swimming lessons. The Parish council is awaiting for clarification on who the payment should be made to.- defer TW Tw, TR- AIF- Proposed by Chair Willis, Seconded by Cllr Ramsay
Votes- All Cllrs in favour of deferment
- h. Consider Charitable donations and make any appropriate decision.
– none received

It was discussed that given that local contractor Mr Cooper had stepped in to empty dog waste bins at short notice to cover PWL pre booked annual leave that the RFO make immediate payment as an act of good will. Proposed by Cllr Ramsay, Seconded by Cllr Wright TR, LW pay M Cooper as emergency payment AIF.

123. **Planning** To receive information on planning applications and decide any actions as appropriate: -

- f. Update on Rugby Borough local plan
- g. New planning applications to be distributed to all councillors on receipt.

Clerk to send out planning applications direct from the portal to Cllrs as no longer seems to be on circulation list.

The RFO provided cllrs with a list of the most recent applications, and has arranged for the Clerk and RFO to be included on the distribution list for planning application in Wolston parish

124. **Clerks Report** - Progress report and update and decide any actions as appropriate. Street lighting across the village including allotment drive was discussed. The Clerk is chasing the 5 lights authorised to replace across the whole village and to ascertain when PC takes on the ownership of Allotment Drive.

The question as to what happened to removed lamps was raised from Pre LED lamps was raised, Clerk to check with PWL.

Cllrs requested a regular correspondence list of headlines so that they can be kept updated. All

Agreed that headlines of meetings and catch ups would be sufficient so that communication is clear.

125. Events Report- To discuss and review November 2025 Events

- a. It was highlighted that the lights on the memorial require fixing; Cllr Ramsay agreed to provide a quote to RFO
- b. Thanks was given to all involved in events and it was recognised that WPC hasn't the capacity to add more lights for this Christmas, however will add to January agenda to plan for next year

Proposed by Cllr Wright, Seconded by Cllr Osmond **Motion carried**

Councillors voted in favour: Cllr Willis, Cllr Wright, Cllr Osmond, Cllr Rainey, Cllr Milne

Councillors Abstained: Cllr Ramsay

126. Adoption of updated policies –

- Code of Conduct
- Bullying and Harassment
- Equality and Diversity

Proposed by Cllr Wright, Seconded by Cllr Osmond **Motion carried**

Councillors voted in favour: Cllr Willis, Cllr Wright, Cllr Osmond, Cllr Rainey, Cllr Milne

Councillors Abstained: Cllr Ramsay

127. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas. Dog poo bins- Bin emptying on bluemels

Street lighting

January Christmas lights agenda item and funding

128. Date of Next Meetings –

To confirm Thursday 8th January 2026 at 7.15pm for the for the next regular meeting of the Parish Council
If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear working days before the meeting is held.

Proposed by Cllr Wright, Seconded by Cllr Ramsay- **Motion carried All Councilors voted in favour**

129. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Proposed by Cllr Wright, Seconded by Cllr Ramsay- **Motion carried All Councilors voted in favour**

130. Wolston Parish Council to consider renewing its interest in the development of the former garage sites on Manor Estate, Wolston for the development of Elderly Persons Accommodation and contact RBC for the latest position regarding sale or clearance.

Resolved: Cllr Willis to contact Michelle Dixon to enquire about expressing an interest for WPC

131. Salisbury trust- To review and discuss the historic role on this trust and benefits to the village and make decisions as appropriate moving forward

The council is concerned of how this is progressing, most recent suggested changes are to remove all references to parish council from the decision making process.

Cllr Willis proposed that WPC write to charity commission enquiring whether the change is valid and seeking to be reversed.

Seconded by Cllr Ramsay

Motion carried

Councillors voted in favour: Cllr Willis, Cllr Wright, Cllr Osmond, Cllr Rainey, Cllr Ramsay

Councillors Abstained: Cllr Milne