

WOLSTON PARISH COUNCIL

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Minutes of the parish council meeting of Wolston Parish Council

Held on 9th October 2025 at 19.15 Wolston & Brandon Village Hall Main Street, Wolston

Cllrs present Cllr Willis, Cllr Rainey, Cllr Milne, Cllr Wright, Cllr Ramsay and Cllr Osmond
Attendees: Borough Cllr Poole, Clare Malyon-Clerk, Tracie Ball- RFO and 12 residents,

The Chairman opened the meeting at 7:15pm, welcoming all those present

80. Apologies: to receive apologies and approve reasons for absence.

Apologies received from County Cllr Sonko

81. Information items: to consider and discuss items for information and comment if appropriate:

a. County Councillor report

None

b. Borough Councillor report

B Cllr Poole reported, Lib Lab pact is pressing ahead, albeit Cllr Poole and associates are working to oppose.

B Cllr Ward had meeting with UHCW – re St Cross. What is happening with ambulance handover delays and there is no possibility of A&E re-opening at Rugby

Events – night at the museum. Diwali celebrations in Rugby

c. Local Government Reform in Warwickshire update

Cllrs gave updates as far as possible, however until decisions are made and voted upon, they are hearsay, The local residents appreciated the presence provided by borough updates all the same.

82. Public participation:

Objection received to Ryton Fields Farm dog walking field. Whilst technically in Ryton, the clerk acknowledged the concern of local residents and stated that a concern would be raised about the name/ confusion that may happen regarding naming the site Wolston lane dog walking.

A resident commented that their neighbour had become so frustrated by the Bluemels woodland at the rear of their property and not being able to access areas that they had taken it upon themselves to fell some trees/ branches. WPC does not and cannot condone people entering private land and taking their own action

83. Declarations of interest

a. To declare any personal interests or prejudicial interests in items on the Agenda and their nature.

b. To receive, consider and approve any requests for dispensation relating to Agenda items.

RESOLVED: Cllr Willis declared his post as Rugby Borough Councillor; Cllr Ramsay declared his role as trustee for Wolston Leisure Centre and that his Wife has an allotment.

84. Minutes of previous meeting:

To review and if appropriate, approve the minutes of the Parish Council meetings 3rd July, 23rd July, 4th September 2025-

Cllr Wright requested that the minutes be read out at this meeting as even though they had not been circulated, Cllrs would benefit from the reminder of items discussed, and it is unreasonable to have to wait this length of time to consider the minutes. Cllr Ramsay could not comment as he had only just received the drafts. Cllr Willis asked why draft minutes could not be published. The RFO confirmed at a previous meeting the new Standing Orders had been adopted, these give the PC the power to publish draft minutes, provide all Cllrs have had a chance to review them, within an agreed timescale.

RESOLVED: the minutes of the previous meeting held on 3rd July , 23rd July and 4th September-2025 having not been circulated are deferred until the next meeting and the publication of the draft minutes on the website are available in the next week, subject to all Cllrs confirming they have read them and are happy to publish. Proposed Cllr Willis Second Cllr Ramsay unanimous.

85. Progress reports/information from working groups and committees, items of update for Parish Council – to consider/decide matters relating to each as required

a. Flood Action Group

Cllr Willis reported about the plans FLAG have for this Winter

Significant progress already made, for flood door with help from DEFRA funding. EA are funding alarms on the bridges on the Brook. Fosse Way, WCC have confirmed their work on clean, and jetting of relevant areas is complete. RBC confirm attenuation pond landowner has completed remedial work and are seen as significant improvements. FLAG is only a small group and would welcome input from any residents. EA free survey available.

Cllr Wright asked about the debris under the Warwick Road bridge

[ACTION CLERK to provide contact information to Cllr Willis to chase.](#)

b. Allotments

Still issues with Spitfire regarding the building. DeFib now fitted, OurJay Foundation. Cllr Willis advised that the Chair of WBAGA was very grateful to Cllr Ramsay's input.

Cllr Rainey asked for an update on the legal status of WBAGA and progression on getting an agreement in place. Cllr Willis reported no progression towards CIO, WBAGA is looking for a temporary agreement.

[ACTION RFO to chase money for Compound licence. RFO and Cllr Milne to start work on a proposal for the future agreement between WPC and WBAGA](#)

c. Wolston Leisure Centre

Meeting with Chair of WLCC has confirmed a good working relationship.

A tree from CREW WILCOX TRUST land has fallen into the grounds of the Leisure Centre, causing damage

[ACTION CLERK to contact PROW at WCC to advise of obstruction](#)

d. Wolston Youth Group

Cllr Willis confirmed as funder not service provider there would be no working group on the PC. He offered sincere congratulation on their recent award. They are short on volunteers. The RFO requested that the Youth Club provide the PC with a report confirming how many Village Children are attending as WPC are funding. [ACTION Cllr Willis to liaise with youth leader get a monthly update.](#)

e. Wolston, Brandon and Bretford Joint Burial Committee

Cllr Wright advised that there are difficulties reporting the details in the open session and proposed to move to Closed session

RESOLVED: Item 85 e be moved after item G3 Proposed Cllr Wright Second Cllr Ramsay 5 For, 1 abstention

86. Finance

a. To approve accounts for payment.

Supplier	Details	Invoice	Amount
Godfrey Payton	Allotment insurance	1309207	£ 657.26 *
Parish On-line	website service 6/10/25 - 6/10/26	44UDO39	£ 384.00
Lakeside -	30/9 cut	LAKWPC525	£ 910.20
WLCC	Wolston Jnrs football U13	2025/26/059	£ 576.00
WLCC	Wolston Jnrs football U12s & 13s	2025/26/060	£ 1,039.50
RBC	2 x 240l green bins	3000918908	£ 90.00
P Dixon PWL	Various	30/09/2025	£ 136.73

*Clerk to check with Council Insurers

RESOLVED: Payment schedule confirmed Proposed Cllr Ramsay Second Cllr Milne, 4 For 1 abstained 1 not prepared to vote.

b. Finance update for approval, to include bank reconciliation.

No update

c. To note payments received.

Awaiting Bank Statement

d. Consider Grant applications and make any appropriate decisions.

Precept and amenities grant received.

- e. Consider Charitable donations and make any appropriate decision
None
- f. To consider WLCC application to fund facias and guttering and make any appropriate decisions
See separate finance report attached.
Cllr Willis has circulated a report recommending support for this. Cllrs discussed the situation and agreed that WLCC had actually breeched the terms of the deed of trust, they acknowledged that the upkeep and maintenance of the building was paramount, so on this occasion, they are happy to support the recommendation. Cost to PC Net is £2033.33 (£2440.00 Gross)

RESOLVED: the Parish Council as a one off, agree to the payment direct to suppliers for replacement of the facias and guttering. WPC and WLCC draw up a procurement agreement. Proposed Cllr Willis Second Cllr Osmand 4 For 1 Against, Cllr Ramsay abstention

[ACTION RFO to contact WLCC to get the three quotes? The invoices also need to be addressed to the PC this is not a donation to the WLCC](#)

87. Planning To receive information on planning applications and decide any actions as appropriate: -

- a. Update on Rugby Borough local plan
No Update
- b. New planning applications to be distributed to all councillors on receipt.
None received

88. Clerks Report - Progress report and update and decide any actions as appropriate.

Urgent need to replace Laptop – money is in the budget

89. Events Update– to consider/decide matters relating to each as required.

Road Closures have been applied for.

Christmas tree installation all parties are aware. Delivery 20th November [ACTION CLERK to circulate details](#)

Over 30 stalls signed up for Christmas Market –

Cllr Rainey reported that Village Hall committee have concerns they are short on details [ACTION CLERK to contact trustees to provide information.](#)

Cllr Ramsay asked about Cancellation insurance due to bad Weather – Clerk is waiting CJ Events confirmation.

[ACTION CLERK to provide RFO with any costs already incurred or committed to.](#)

90. Adoption of updated policies –

- Code of Conduct
- Bullying and Harassment
- Equality and Diversity

RESOLVED: the policies having not been circulated – are deferred until the next meeting. Proposed Cllr Willis, Second Cllr Ramsay unanimous

Cllr Wright asked for an update on a number of other items he expected see in the Clerks report. Cllr Willis asked Cllr Wright to email the Clerk with this request. [ACTION RFO to circulate a list of outstanding issues she has maintained.](#)

91. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas.

Wolston NDP - next steps

Recognition of achievements for villager Chelsie Giles

Invite Chair of WLCC to provide a report

Budget setting

Skate Park – Graffiti artists

92. Date of Next Meetings –

To confirm Thursday 6th November 2025 at 7.15pm for the for the next regular meeting of the Parish Council

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear days before the meeting is held.

93. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

94. Cllrs to update on recent discussions by WBBJBC to align the WBBJBC Clerk with Wolston Clerk contract- LW

RESOLVED: A new contract to be issued to the WBBJBC Clerk in line with WPC Clerk at the same pay scale.

Proposed Cllr Wright Second Cllr Rainey, unanimous **ACTION WPC Clerk to issue a new contract in line with current WALC template.**

95. Progress reports/information from working groups and committees, items of update for Parish Council – to consider/decide matters relating to each as required

Cllr Wright asked there are difficulties reporting the details in the open session and proposed to move to closed session

Clerk has recovered the majority of monies, from unpaid invoices.

Public are registering more Exclusive Rights of Burial (EROB). There is a considerable amount of time being spent in the administration.

Cllr Willis suggested a meeting between WPC and WBBJBC.

Brandon and Bretford Parish Council want the costs for the Clerk to be invoiced to the Burial Board by WPC and then paid back by the Burial Board. The RFO reminded Cllrs, that WBBJBC are a full committee of WPC, and as such WPC will be paying the full cost of the Clerk, with no contribution by BBPC

The RFO confirmed that current accounting software can be extended at no extra cost to WBBJBC finance.

Meeting Closed 21.26

Signed

Date