

WOLSTON PARISH COUNCIL

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Minutes 4th September 2025

(Members of the public and press are welcome to attend)

Attendees: 3 residents, Cllr D Poole

Wolston PC: Cllrs J Rainey (Chair), A Milne, L Wright, T Ramsay, S Osmond

Apologies: to receive apologies and approve reasons for absence. Apologies received from Cllr T Willis, Cllr S Ward

63. Information items: to consider and discuss items for information and comment if appropriate:

63.1 County Councillor report

63.2 Borough Councillor report

63.3 Local Government Reform in Warwickshire update

General updates received. Information is still unclear. No decisions required from Parish Council at this point.

64. Public participation:

Local resident submitted a picture of a memorial bench for future consideration.

Local resident raised continuing concerns regarding Brook Street and pictures of work on local balancing ponds requested.

65. Co-option – To discuss and consider co-option of a prospective councillor(s), to receive any expressions of interest and if appropriate, vote and co-opt a councillor(s). - None received

66. Declarations of interest

66.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.

66.2 To receive, consider and approve any requests for dispensation relating to Agenda items.

Cllr Ramsay declared his role as trustee for Wolston Leisure centre and that his Wife has an allotment.

67. Minutes of previous meeting:

To review and if appropriate, approve the minutes of the Parish Council meeting held on 3rd July 2025, 23rd July 2025. Deferred as not all Cllrs had seen/ had accessed.

Motion carried- all in favour

68. Progress reports/information from working groups and committees, items of update for Parish Council – to consider/decide matters relating to each as required. Councillors are asked to submit written reports prior to the meeting.

68.1 Flood Action Group – Covered in Public forum with actions as above

68.2 Allotments – Request to chase allotment Lease agreement and complaints re the main building defects, particularly cladding that is warped

68.3 Wolston, Brandon and Bretford Joint Burial Committee – request to move item to confidential section

69. Clerks Report - Progress report and update and decide any actions as appropriate.

69.1 Consider the replacement of the Coronation Oak Tree, and installation of a plaque – TB registered interest in the Trees Outside Woodlands fund to support tree and hedge planting across the borough. WALC Climate officer. Plaque had been ordered under previous Clerk. Clerk to chase with PD Timms

69.2 Evaluate the possibility of purchasing a commemorative item related to the conclusion of the Second World War. Cllr Wright proposed £1600 spend on bench. No seconder, no vote. Motion note carried.

69.3 Streetlights Maintenance Contract update TB has circulate a process that need to be agreed

and a Councillor who will support officers in taking forward. Cllr Ramsay is to support ongoing project led by Clerk

- 69.4 Play Equipment Maintenance Contract update TB has circulate a process that need to be agreed and a Councillor who will support officers in taking forward. Cllrs Rainey and Wright to support the RFO who will lead Project
- 69.5 Play Equipment Annual inspection update TB has circulated a proposal – urgent need for skate park. Cllrs Rainey and Wright to support the RFO who will lead Project

70. UK GDPR Compliance – With effect from 1st April 2026, Assertion 10 on the AGAR will require councils to use a council-owned domain for email and to operate an accessible website.

- 70.1 To consider and make any necessary changes to Web and Email provider TB has circulate a background report and a proposal will need a Councillor who will support officers in taking forward. . Cllr Ramsay is to support ongoing project led by Clerk to proceed with Parish Online. Motion Carried 1x no vote from Cllr Wright, all others in favour.

71. Finance – See finance report

- 71.1 To approve accounts for payment.
- 71.2 To approve Councillors and staff expenses
- 71.3 Review Salix loan repayment for Streetlights
- 71.4 Finance update for approval, to include bank reconciliation.
- 71.5 To note payments received.
- 71.6 Consider Grant applications and make any appropriate decisions.
- 71.7 AGAR update
- 71.8 To note the Joint Council for Local Government Services (NJC) has come to an agreement on the 25/26 pay award, applicable from 1st April 2025 to 31st March 2026
- 71.9 To confirm the set-up of the National Employment Savings Trust (NEST) occupational pension scheme, for all new employees.
Cllr Rainey raised his objection to NEST.
- 71.10 Banking, make any decisions necessary regarding: -
 - 71.10.1 Review Mandate, including on-line banking access
 - 71.10.2 Issue of debit cards to staff

72. Planning To receive information on planning applications and decide any actions as appropriate: -

- 72.1 Update on Rugby Borough local plan
- 72.2 New planning applications are to be distributed to all Councillors on receipt.
 - 72.2.1 R25/0689 22, ELMDENE CLOSE, WOLSTON, COVENTRY, CV8 3JN, Certificate of lawfulness (Proposed) - Demolition of existing conservatory and construction of single storey flat roof rear extension
Motion carried with the proviso that WPC request that neighbours are consulted

73. Events Update– to consider/decide matters relating to each as required.

- 73.1 To include Clerk and RFO update on clarification of cancellation insurance measures in place for events due to weather and or other factors outside of PC control
- 73.2 Remembrance Sunday
- 73.3 Christmas 2025

74. Adoption of Policies.

- 74.1 to note the review and adoption of following policies
 - 74.1.1 Standing Orders
 - 74.1.2 Finance Procedures
 - 74.1.3 Grants Policy
 - 74.2 To discuss any other policies which require reviewing
- Motion Carried 1x no vote from Cllr Wright, all others in favour.

75. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas and are respectfully reminded that this is not an opportunity for debate or decision-making

76. Date of Next Meetings –

To confirm Thursday 2nd October 2025 at 7.15pm for the next regular meeting of the Parish Council

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and on the

Parish noticeboard **three** clear days before the meeting is held.

77. **Confidential matters:** to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

78. Clerk to update after seeking advice from WALC regarding Previous Clerk Additional payment decision and make any decisions necessary- Covered in previous meeting