

Wolston Neighbourhood Plan
Notes of extra Co-ordination Group meeting 14th July 2020, 6.30pm
Held via Zoom online platform

Present: Cllr Tracie Ball (Finance & Communications), Cllr Bob Grainger (Housing), Clare Malyon (Built Environment & Natural Environment), Tim Willis (Project Manager & CG Chair), Debbie Pritchard (Community Sports Leisure & Well-being) Jock Rainey (SG Chair) (by invitation)

Apologies Gillian Waddilove (secretary)

Under the Corona virus pandemic restrictions, this meeting was held via the Zoom platform, using the Parish Council's account, facilitated by the PC Clerk.

1. **Minutes and Matters Arising/Actions:** minutes of meeting 9th June, notes of meetings 16th, 30th June, 7th July
JR – Thanked Neil for progress report he thought it was fantastic and TW agreed. JR felt it was a positive reflection on the hard work done. TW also agreed it was a credit to the team.
2. **Project Manager's report on progress:**
BG – Agreed NP comments were valid and is happy to work with it.
TW - No surprises or concerns from APS. Housing do not feel pressure from the comments. Regarding presentation to SG and PC, TW advised do not use the APS tracked version, to use the version that went to APS.
Best to presume Draft Plan has been read. 20-25minutes presenting then Q&A. Discuss work done and work going to do. Choose three keys areas, highlight key points and to be spontaneous rather than read it.

Presentation will run thus:
Introduction – TW
A future vision for Wolston - TW
Employment and Economy overview – TW (5 minutes)
Housing: – RG Local houses for local people, Design, Sustainability (5 minutes)
Built Environment, Natural Environment: – CM will submit proposed presentation to TW (5 mins)
Community, Sports, Leisure & Wellbeing: – DP: Recreational Spaces and Amenities, Allotments, Youth Facilities (5 minutes)
Summary – TW
Q&A

Tasks to do before 16th July: TW happy to focus on presentations. Minutes and notes from June, July acceptance to be postponed. Also bibliography, website etc Nov 9th Survey results analysis.
3. **Meeting 23rd July with PC** is a Working Group meeting, so it can be 'closed'. – PC + CG + SG voting members are invited.
4. **Future agenda items:** Traffic calming questionnaire, Small editorial team

Date of next meeting: Tue. 21st July 2020 at 6.30p.m. – venue online
Date of next SG meeting: 21st July 7pm; 28th July 7pm 2020 venue online