

WOLSTON PARISH COUNCIL

Parish Councillors are hereby summoned to attend the Meeting of Wolston Parish Council to be held at 7:15pm on Thursday 3 October 2024 at Brandon and Wolston Village Hall, Main Street. Wolston

Lorraine Knowles
Acting Clerk and RFO
26 September 2024

NOTICE AND AGENDA

Public Forum and Parish Matters (Commencing at 7.15pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chair – this will be no later than 7.30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chair's discretion.

102. **Apologies.** – To receive apologies.
103. **Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interest on items on the agenda.
104. **Minutes** –
 - a) To review and if appropriate, approve the minutes of the Parish Council meeting held on 5 September 2024
 - b) To review and if appropriate, approve the minutes of the 'Extra' Parish Council meeting held on 23 September 2024
105. **Notice of Motion** – "...To reduce the risk of injury to pedestrians using village footways during winter months, the Parish Council debate the need to grit the footways as is evident in an adjacent parish...". Proposer Cllr Wright, Seconder tbc
106. **Co-option** – To discuss and consider co-option of a prospective councillor, to receive any expressions of interest and if appropriate, vote and co-opt a councillor.
107. **Finance** –
 - a) To approve payments for September 2024.
 - b) To note payments received.
 - c). To consider a Grant Application from Wolston Juniors Football Club for £1,459.80 and make any appropriate decisions.
108. **HR Consultant** – To discuss and consider the use of an HR Consultant for Parish Council matters and make any appropriate decisions. (TB)
109. **Planning - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website www.planningportal.rugby.gov.uk. To discuss and if appropriate comment on any planning applications received.**
 - a). Ref: R24/0176 - Proposal at: Former Nursery, Rugby Road, Brandon, Warwickshire, CV8 3GJ
For: Outline application for the redevelopment of a former horticultural nursery and garden centre to provide up to 43 residential dwellings together with public open space. All matters reserved except for access.
110. **Working Group Delegates Reports and Recommendations** – To receive timely headlines and consider any recommendations from working groups including, Allotments Group Youth (SD), Flood Action Group (TR/SO), Neighbourhood Development Plan Group (GR), Open Spaces Working Group (GR), Finance

Working Group (GR), Communications Group (TR), and make any appropriate decisions.

NB. Work Group Leads to send highlight report/update electronically to the Clerk for circulation to Councillors prior to the meeting.

111. Events/Communications

a) Remembrance Sunday – To provide an update and confirm arrangements for the day, inc. road closure and costs incurred, and make any appropriate decisions. (TB)

b) Christmas Lights Switch on – To provide an update and confirm arrangements for the day and make any appropriate decisions regarding the event and any budget requirements, e.g., purchase of tree. (TB)

112. Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about staffing.

113. Human Resources (Staffing) – To receive any updates on any items of business that are likely to include staffing discussions and to make any appropriate decisions.

a). To provide an update on recruitment to the vacancy of the Clerk/RFO to WPC and make any appropriate decisions. (ALL)

114. Future Agenda Items – Councillors are requested to use this opportunity to raise items for future agendas. NB. Councillors are reminded that this is not an opportunity for debate or decision-making.

115. Date of Next Meeting – To consider and confirm the date of 7 November 2024 as the next Parish Council meeting at The Village Hall, Main Street, Wolston at 7:15pm. If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.