

WOLSTON PARISH COUNCIL

Parish Councillors are hereby summoned to attend the Meeting of Wolston Parish Council to be held at 7:15pm on Thursday 11th July, 2024 at The Baptist Church, 2, Main Street, Wolston



Dawn George

Clerk

4th July 2024

NOTICE AND AGENDA

Public Forum and Parish Matters (Commencing at 7.15pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chair – this will be no later than 7.30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chair's discretion.

43. **Apologies.** – To receive apologies.
44. **Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interest on items on the agenda.
45. **Minutes** –
 - a) To review and if appropriate, approve the minutes of the Parish Council meeting held on 13th June 2024
 - b) To review and if appropriate, approve the minutes of the Extra Ordinary Parish Council meeting held on 24th June 2024
46. **Co-option** – To discuss and consider co-option of a prospective councillor, to receive any expressions of interest and if appropriate, vote and co-opt a councillor.
47. **Notice of Motion under standing order no. 8 – Wolston Allotment Site**

In light of the Parish Council's need to provide allotment provision on behalf of the local residents, if requested to do so, the Parish Council re-consider its intention to relinquish the lease of the only available allotment site in Wolston in the best interest of the village.
48. **Finance** –
 - a) To approve payments for June 2024.
 - b) To note payments received.
 - e) To consider a Grant Application from the Baptist Church for £450.00 and make any appropriate decisions.
 - f) To consider a Grant Application from Wolston Leisure and Community Centre for the £1,700.00 and make any appropriate decisions.
 - g) To consider a Grant Application from Wolston Leisure and Community Centre for £1500.00 and make any appropriate decisions.
 - f) To note and approve order for Summer Play Rangers from Rugby Borough Council during Summer holidays 2024.
49. **Planning - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website www.planningportal.rugby.gov.uk. To discuss and if appropriate comment on any planning applications received.**
 - a) To Note Town & Country Planning Act 1990 Appeal Under S78 Site address: The Holgate, Wolston Grange, Rugby, CV23 9HJ Development Application Reference: R23/1136

50. **Allotments** – To receive an update from the Allotments Working Group on the current position of all outstanding matters including the Draft Service Level Agreement and the issue of Street Lights in Warwick and Stretton Road and make any appropriate decisions. (SD)
51. **CCTV** – To receive an update on service provision/maintenance (TR)
52. **Working Group Delegates Reports and Recommendations** – To receive headlines and consider any recommendations from working groups e.g., Neighbourhood Development Plan Group (GR), Open Spaces Working Group (GR), Finance Working Group (GR), Communications Group (TR), Ling Hall Wolston Fields Liaison Group (LW), Youth Club (SD) and make any appropriate decisions.
53. **Events/Communications**
- a) **Remembrance Sunday** – To discuss and make any appropriate decisions regarding the closure of Main Street and any costs incurred. (TB)
- b) **Christmas Lights Switch on** – To discuss and make any appropriate decisions regarding the closure of Main Street and date of the event and any budget requirements including purchase of tree. (TB)
- c) **Village Email** – To discuss and make any appropriate decisions regarding the set up and costs relating to an Email service to all village residents. (TB)
54. **Exclusion of Press and Public**
In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.
Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about staffing.
55. **Human Resources (Staffing)** – To receive any updates on any items of business that are likely to include staffing discussions and to make any appropriate decisions. (LW)
- a) To note and accept the resignation of the Clerk/RFO to WPC and make any appropriate decisions.
- b) To consider the next steps in recruiting to the vacancy of the Clerk/RFO to WPC and make any appropriate decisions.
- c) To note and confirm arrangements for interim cover for the Clerk/RFO to WPC and make any appropriate decisions.
- d) To consider and approve the use of the current grass contractor to take over the maintenance of the centre of the village thus releasing capacity of the PWL to focus on other tasks within the village.
56. **Future Agenda Items** – Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
57. **Date of Next Meetings** – To consider and confirm the date of 1st August 2024 as the next Parish Council meeting at The Village Hall, Main Street, Wolston at 7:15pm. If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.