

WOLSTON PARISH COUNCIL

Parish Councillors are hereby summoned to attend the Ordinary Meeting of Wolston Parish Council to be held at 7:15pm on Thursday 13th June, 2024 at The Baptist Church, 2, Main Street, Wolston



Dawn George

Clerk

6th June 2024

NOTICE AND AGENDA

Public Forum and Parish Matters (Commencing at 7.15pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chair – this will be no later than 7:45 pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chair's discretion.

21. **Apologies.** – To receive apologies.
22. **Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interest on items on the agenda.
23. **Minutes** - To review and if appropriate, approve the minutes of the Parish Council meeting held on 16th May 2024.
24. **Co-option** – To discuss and consider co-option of a prospective councillor, to receive any expressions of interest and if appropriate, vote and co-opt a councillor.
25. **Finance** –
 - a) To approve amended payments for April 2024.
 - b) To approve payments for May 2024
 - c) To note payments received.
 - d) To note latest Bank Reconciliation
 - e) To consider distribution of reserves and make any appropriate decisions.
 - f) To consider Grant Application from the Baptist Church and make any appropriate decisions.
 - g) To consider the process to access Heart of England Grants.
26. **Policies and Procedures** – WPC to re-adopt all Parish Council Policies and Procedures as currently defined with the understanding that certain policies will be reviewed in this financial year. This will include Financial Risk Assessment, Standing Orders, Financial Regulations, Data Protection Policy, Publication Scheme, Health & Safety Policy, Safeguarding Policy, GDPR and WBBJBC Terms of Reference. (*All documents are available on the Village website*).
27. **AGAR 2023-2024** – To consider, complete, approve and, if appropriate, sign the Annual Governance Statement 2023/24 as part of the annual return. **RFO/TW/ALL**
28. **Election of Councillors onto Committees & Working Groups: 2024-2025** - To review membership of Committees and Working Groups and propose election of Councillors to Committees and Working Groups and make any appropriate decisions.
29. **Flooding update** – To receive an update from Parish Council Working Group (TW/TR/SO)
30. **Allotments** – To receive an update from the Allotments Working Group on the current position of all outstanding matters including the Compound Licence and make any appropriate decisions. (SD)

31. **Youth Club** - WPC consider immediate recruitment of a youth leader and a youth worker as well as volunteers for 1st September 2024 as per SD paper of 27th October 2023 and make any appropriate decisions (SD).
32. **Coronation Mugs** – To consider wider distribution the coronation mugs within the community of Wolston Village and make any appropriate decisions. (TB)
33. **Planning - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website www.planningportal.rugby.gov.uk. To discuss and if appropriate comment on any planning applications received.**
34. **Open Spaces** – To receive an update from the Open Spaces Group and make any appropriate decisions on:-
 - a) Repairs to Play Area Equipment Dyers Lane Recreation Ground
 - b) Pavilion
 - c) Repairs/Maintenance to Skate Park Equipment
 - d) Wolston JFC
 - e) WPC to consider carrying out a feasibility study to acquire additional land for recreation purposes as resolved at the Annual Parish Meeting of 2nd May 2024(LW)
35. **Working Group Delegates Reports and Recommendations** – To receive updates and consider recommendations from working groups including, Neighbourhood Development Plan Group (GR), Finance Working Group (GR), Communications Group (TR), Ling Hall Wolston Fields Liaison Group (LW), and make any appropriate decisions. Any formal reports to be sent electronically to the Clerk for circulation to Councillors prior to the meeting.
36. **Exclusion of Press and Public**
In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.
Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about staffing.
37. **Human Resources (Staffing)** – To receive any updates on any items of business that are likely to include staffing discussions and to make any appropriate decisions. (LW)
38. **Future Agenda Items** – Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
39. **Date of Next Meetings** – To consider and confirm the date of 11th July 2024 as the next Parish Council meeting at The Baptist Church, Main Street, Wolston at 7:15pm. If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.