

Wolston, Brandon & Bretford Joint Burial Committee

Councillors are hereby summoned to attend the meeting of the Joint Burial Committee to be held at 6.30pm on Tuesday, 10 October 2023 at Bretford Village Hall, Bretford, CV23 0JZ.

A Public Forum for members of the public and press will begin at 6.30pm to raise any matters of concern with the Joint Burial Committee. A time limit of 5 minutes to speak, per person, may be imposed at the Chair's discretion, in order to keep to schedule. The Chair will close the forum no later than 7.00pm and the formal meeting will commence.

Iain Rennie, Chair to the Committee (02/10/2023) E-mail: wbbjbc@wolstonpc.co.uk

AGENDA

JBC No.	ITEM	Supporting Papers	Lead
249	Apologies, and acceptance of absence: To receive apologies and reasons for absence.		IR/Acting Clerk
250	Declarations of Interest (existence and nature) on items on the agenda: Councillors to declare any personal and/or pecuniary interests on items on the agenda.		IR
251	Minutes of the previous Meeting: to review and approve, if appropriate, minutes of the Joint Burial Committee meeting held on 01 August 2023	Paper 1	IR & LWG
252	Matters arising from the minutes/actions list		IR & All
253	Progress Report: to note report (for information only)		IR
254	Correspondence: to note items of correspondence received or sent since last meeting (for information only).		IR
255	Finance: Consider, endorse (& approve, if appropriate), accounts: (a) Payment for period 13/07/2023 to 12/09/2023 (b) Payments received- period 11/07/2022 to 12/09/2023. (c) To Note the Bank Reconciliation.	Paper 2 Finance Report	IR
256	(a) Purchase of Exclusive Rights of Burial: Graves: <i>Jesson</i> (b) Interments: <i>Montford, Richardson</i>	For information	IR See item 255
257	Memorials: Additional Inscriptions: <i>Montford</i> Kerbs: <i>Montford</i>	For information	IR See Item 255
258	Cemetery Maintenance & Review: *Grass cutting; *General maintenance		IR
259	Cemetery Progress- Reviews (a) South-side-Ground Conditions (b) Lay out slabs for new plots (c) Benches and plaques. (d) Hearse turning area		IR, BG, LW
260	Cllrs Inspection of Cemetery- Headstones, etc. – Actions?		All
261	Digital Software System: Burial Plots & Book-Keeping		BG
262	Discussion of Minute JBC 248 (01 Aug 23- Future Agenda Items) * Removal of broken headstones (>100 yrs old) * Removal of old shed & spoil heap * Locate spare water tank to rear of chapel * Double charge for non-parishioners and review eligibility of Users (Cemetery Regulations', Minute 170, Revision 2022	Paper 3	All
263	AOB & Future Agenda Items: Cllrs requested to raise items & advise Clerk at least 10 working days prior to next meeting.		
264	Date and Venue for next meeting - TBA		
265	Exclusion of Public and Press In accordance with Para 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the WBBJBC resolves that the press and public be excluded from the meeting during consideration of the following Agenda items due to the confidential nature of the business transacted, where the public interest would not be served in disclosing this information. Further, the exclusion is on the grounds that items of business to be discussed are likely to include matters that are personal and confidential and therefore exempt from public disclosure.		
266	Committee Personnel Matters: Progress on new Clerk & RFO		IR & All
Close of Meeting			

SIGNED:  (Chair & Acting Clerk for WBB-JBC) Dated: 5th OCT 2023