

Wolston, Brandon & Bretford Joint Burial Committee

Councillors are hereby summoned to attend the meeting of the Joint Burial Committee to be held at 6.30pm on Tuesday, 01 August 2023 at Brandon and Wolston Village Hall, 68 Main Street, Wolston, CV8 3HJ.

A Public Forum for members of the public and press will begin at 6.30pm to raise any matters of concern with the Joint Burial Committee. A time limit of 5 minutes to speak, per person, may be imposed at the Chair's discretion, in order to keep to schedule. The Chair will close the forum no later than 7.00pm and the formal meeting will commence.

Iain Rennie, Chair to the Committee (24/07/2023) E-mail: wbbjbc@wolstonpc.co.uk

AGENDA

JBC-No.	ITEM	Supporting Paper	Lead
229	Apologies, and acceptance of absence: To receive apologies and reasons for absence.		IR+ Acting Clerk
230	Declarations of Interest (existence and nature) on items on the agenda: Councillors to declare any personal and/or pecuniary interests on items on the agenda.		IR
231	Minutes of the previous Meeting: to review and approve, if appropriate, minutes of the Joint Burial Committee meeting held on 30 May 2023	Paper 1	IR & BG
232	Matters arising from the minutes/actions list	(Verbal Report)	IR & All
233	Progress Report: to note report (for information only)		IR
234	Correspondence: to note items of correspondence received or sent since last meeting (for information only).		IR
235	Finance: Consider, endorse (and approve, if appropriate), accounts: (a) Payment for period 13/05/2023 to 12/07/2023 (b) Payments received- period 11/05/2022 to 12/07/2023. (c) To Note the Bank Reconciliation.	Paper 2 Finance Report	IR*
236	Exclusive Rights of Burials: - <i>Interments- Burials & Subsequent Burials</i>	For information	IR* See item 235
237	Memorial Application Approvals: <i>New Memorials, Added Memorials, Additional Inscriptions & Kerbs.</i>	For information	IR* See Item 235
238	Cemetery Maintenance & Review: *Grass cutting; *General maintenance	Paper 3 June 23 Invoices (M Cooper)	IR
239	Cemetery Progress- Reviews (a) South-side-Ground Conditions (b) Lay out slabs for new plots (c) Resin Benches and plaques.		IR, BG, LW
240	Date for Cllrs Inspection of Cemetery- Headstones, etc.		All
241	Revised Cemetery Charges and Fees for 2023		TB & All
242	Digital Software System: Burial Plots & Book-Keeping		BG
243	Future Agenda Items: Cllrs requested to raise items & advise Clerk at least 10 working days prior to next meeting.		All
244	Date of the next meeting.		IR
245	Exclusion of Public and Press In accordance with Para 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Joint Burial Committee of Wolston Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following Agenda item/s, owing the confidential nature of the business to be transacted, and the public interest would not be served in disclosing this information. Further, the exclusion is on the grounds that items of business to be discussed are likely to include matters that are personal and confidential and are exempt from disclosure.		
246	Committee Personnel Matters: Progress on new Clerk & RFO		IR & RG
247	Annual Audit of Accounts (May 22 – April 23) Pending		IR & RG
248	AOB		
Close of Meeting			

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