

Wolston, Brandon & Bretford Joint Burial Committee

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Councillors are hereby summoned to attend the meeting of the Joint Burial Committee to be held at 6.30pm on Tuesday 30th May 2023 at Brandon and Wolston Village Hall, 68 Main Street, Wolston, CV8 3HJ.

A Public Forum for members of the public and press will begin at 6.30pm to raise any matters of concern with the Joint Burial Committee. A time limit of 5 minutes to speak, per person, may be imposed at the Chair's discretion, in order to keep to schedule. The Chair will then close the forum no later than 7.00pm and the formal meeting will commence.

Iain Rennie, Chair to the Committee (23/05/2023)

AGENDA

No.	Item	Supporting Paper	Lead
209	Apologies, and acceptance of absence: To receive apologies and reasons for absence.		IR+ Acting Clerk
210	Election of Chairman and receive the Chairman's Declaration of Acceptance of Office		IR & DG
211	Election of Vice-Chairman and receive the Vice-Chairman's Declaration of Acceptance of Office		IR & DG
212	Declarations of Interest (existence and nature) on items on the agenda: Councillors to declare any personal and/or pecuniary interests on items on the agenda.		IR
213	Minutes of the previous meetings: to review and approve, if appropriate, minutes of the Joint Burial Committee meetings held on 28 th March 2023 and the Ex-O meeting on 4 April 2023	Minutes not presented (Verbal report)	IR
214	Matters arising from the minutes/actions list	(Verbal Report)	IR & All
215	Progress Report: to note report (for information only)		IR
216	Correspondence: to note items of correspondence received or sent since last meeting (for information only).		IR
217	Finance: Consider and, if appropriate endorse, accounts for: (a) Payments made for period from 13/03/23 to 12/05/23 (b) Payments received for the period from 13/03/23 to 12/05/23. (c) Note the bank reconciliation.	Paper 1 Finance Report	IR*
218	Exclusive Rights of Burials: - (M. Smith) <i>Notice of Interments: Burial (Poole)</i> <i>Subsequent Burials (C. Curry), (A. Homer)</i>	For information	IR*
219	Memorial Application Approvals: <i>Additional Memorial and Kerbs (Blay & Linnett)</i> <i>Additional Inscription (Homer)</i>	For information	IR*
220	Signed contracts for cemetery maintenance & Review: *Grass cutting; *General maintenance	Papers 2 and 3	IR*
221	(a) Results of Investigation on Drainage from Manhole (b) Ground Conditions (South-side)		IR & LW
222	Date for Cllrs Inspection of Cemetery Headstones, etc.		All
223	Revised Cemetery Charges and Fees for 2023		IR & All
224	Future Agenda Items: Councillors are requested to raise items & advise Clerk at least 10 working days before the next meeting.		All
225	Date of the next meeting.		IR
226	Exclusion of Public and Press In accordance with Para 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Joint Burial Committee of Wolston Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following Agenda item/s, owing the confidential nature of the business to be transacted, and the public interest would not be served in disclosing this information Further, the exclusion is on the grounds that items of business to be discussed are likely to include matters that are personal and confidential and are exempt from disclosure.		
227	Committee Personnel Matters: Progress on new Clerk & RFO		IR & RG
228	Audit of Accounts		IR & RG