

WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ

Telephone: **02476 545515** E-mail: wolstonpc@wolstonpc.co.uk

Parish Councillors are hereby summoned to attend the ordinary meeting of Wolston Parish Council to be held at 7:15pm on Thursday 2nd February 2023 at the Village Hall, Main Street, Wolston.



Dawn George 02476 545515
Clerk
23rd January 2023

NOTICE AND AGENDA

Public Forum and Parish Matters (Commencing at 7.15pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chair – this will be no later than 7:30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chair's discretion.

- 193 Apologies and acceptance of reasons for absence** – To receive apologies.
- 194 Declarations of Interest (existence and nature) on items on the agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
- 195 Minutes of the Parish Council** – To review and, if appropriate, approve the minutes of the Parish Council meeting held on 5th January 2023.
- 196 AGAR** – To consider, complete and approve and, if appropriate, sign the Annual Governance Statement 2021/22 as part of the annual return
- 197 Finance**
- a) To endorse accounts paid to 31st January 2023.
 - b) To endorse the bank reconciliation up to 31st December 2022.
 - c) To agree the signatories for the HSBC bank accounts and sign the new mandate. (Cllr Grainger)
 - d) To discuss and agree on the use of telephone and online banking facilities for HSBC bank accounts and make any decisions accordingly. (Cllr Grainger)
 - e) To discuss and agree on the set up of a pre-paid debit card in the name of the Clerk to enable purchases up to £500.00.
- 198 Budget 2023-24** – To receive and approve the budget for 2023-24 and make any decisions accordingly. To approve the Budget and any adjustments to reserves for 2023-2024 (Cllr Ball)
- 199 Finance Working Group – To establish and approve Finance Working Group** (Cllr Rainey)
- 200 RFO** - To discuss and make any decisions as necessary to confirm the Responsible Financial Officer for Wolston Parish Council.
- 201 Planning - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website. To discuss and if appropriate comment on any planning applications received.**
- a) **R23/0012 at 28, Rose And Crown, MAIN STREET, WOLSTON, Coventry, CV8 3HJ for Replace existing rotten wooden and crittal windows with new timber framed windows. Consultation responses should be sent by 05-Feb-2023.**
- 202 Notice of Motion –**
- a) **To consider and make any appropriate decision that the Standing Orders 8 and 24 of Wolston Parish Council be amended such that in paragraphs 8c,8d,8f and 24b, the reference to standing order 9 be amended to refer to standing order 8.** (Cllr Grainger)
 - b) **To consider and make any appropriate decision, that standing order 8b of Wolston Parish Council be amended in accordance with the Notice of Motion circulated to Councillors.** (Cllr Grainger)
- 203 Standing Orders - To consider and make any appropriate decision that standing order 11 be amended so that draft minutes may be made available to members of the public prior to approval.** (Cllr Ball)
- 204 Delegates Reports** – To receive updates from the following groups: Allotment Working Group, Recreational Facilities Group, HR Group, Policy & Procedures Group, NDP and Comms Group
- 205 Co-Option for Casual and Electoral Vacancies** – To agree to advertise for members of the public to fill the vacancies after the notice period assuming no by-election has been called.
- 206 Coronation – To discuss and make any appropriate decisions regarding WPC events and**

- Mementos.** (Cllr Wright)
- 207 Profile of Sasha Noble** – to agree a solution on how this matter can be brought to a conclusion which is agreed upon by all parties. (Cllr Dobinson).
- 208 Exclusion of Press and Public For Agenda Items 209 and 210.** In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information. Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed relate to personnel and staffing.
- 209 To discuss appointment of Youth Workers and make any decisions accordingly.**
- 210 To Approve HR Group confirmation of completion of probation period and to confirm permanent appointment of Clerk/RFO**
- 211 Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 212 Date of Next Meetings** – To confirm Thursday 2nd March 2023 for the next regular meeting of the Parish Council at the Village Hall at 7:15pm. If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.
