

Wolston, Brandon & Bretford Joint Burial Committee

16, Avondale Road, Brandon, Nr Coventry, CV8 3HS
 Telephone: 07720 882972 E-mail: wbbjbc@wolstonpc.co.uk

**You are hereby summoned to attend the meeting of the Joint Burial Committee
 to be held at 6.30pm on Tuesday 8th November 2022
 at Wolston Leisure & Community Centre, Old School Fields, Manor Estate, Wolston, CV8 3PD.**

Jane Hancox, Clerk to the Committee
 03/11/2022

The Public Forum for members of the public and press to raise any matters of concern with the Joint Burial Committee will commence at 6.30pm at the Community centre. The meeting of the Joint Burial Committee will commence after the public forum has been closed by the Chairman – this will be no later than 7.00pm. A time limit of 5 minutes to speak per person may be imposed, at the Chairman's discretion, in order to keep to schedule.

AGENDA

No.	Item	Supporting Paper	Lead
174	Apologies, and acceptance of reasons for absence: To receive apologies and reasons for absence.		IR
175	Declarations of Interest (existence and nature) on items on the agenda: Councillors to declare any personal and/or pecuniary interests on items on the agenda.		IR
176	Minutes of the previous meeting: to review and, if appropriate, approve the minutes of the Joint Burial Committee meeting held on 8 th September 2022.	Paper 1 – Minutes 08/09/2022	IR
177	Matters arising from the minutes/actions list		
178	Progress Report: to note the report (for information only).		IR
179	Correspondence: to note items of correspondence received and sent since the last meeting (for information only).	Paper 2 – McIlwaine	IR
180	Finance: a) to consider and, if appropriate, approve accounts for payment for the period from 01/09/2022 to 01/11/2022 b) to consider payments received for the period from 01/09/2022 to 01/11/2022. c) to note the bank reconciliation	Paper 3 – Finance Report 11/2022	Clerk
181	Exclusive Rights of Burial: - Susan Collins – new grave (previously reserved) - Jean Smith – new reservation		Clerk
182	Memorial Applications: - McWilliams - additional inscription		Clerk
183	Consideration of contracts for cemetery maintenance: - Grass cutting - General maintenance		IR
184	Accessibility		Clerk
185	Future Agenda Items: Councillors are requested to use this opportunity to raise items for future agenda, and are respectfully requested to advise the Clerk to the Committee of any future agenda item at least 10 working days before the next meeting.		All
186	Date of the next meeting		IR

Wolston, Brandon & Bretford Joint Burial Committee

187	Exclusion of Public and Press – In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Joint Burial Committee of Wolston Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda item/s owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information. The exclusion is on the grounds that items of business to be discussed are likely to include matters which are personal and confidential and are exempt from disclosure.		
188	HR & office operating matters		