

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL  
HELD AT THE VILLAGE HALL, WOLSTON  
THURSDAY 6<sup>th</sup> OCTOBER 2022 AT 7.15PM**

**PRESENT**

Cllr Dobinson (Chair), Cllr L Wright, Cllr. G Rainey, Cllr. C Humphrey, Cllr. T Ramsay, Cllr. M Carney, Cllr R Grainger, (Minute taker).

County Councillor: H Timms; Borough Councillors: T Willis, S Ward

Warwickshire Police: PC R. Bailey, PCSO L. Bowers

Plus: 11 members of the public.

After members of the public and Councillors had been given the opportunity to raise any issues, the Chair thanked everyone for attending, and the Parish Council meeting commenced at 8.09 pm.

<b>114</b>	<b>Apologies and acceptance of reasons for absence</b>
	Borough Cllr. D. Poole (holiday), Cllr. T. Ball (holiday)
<b>Resolved:</b>	That the apologies and reasons for absence be accepted.
<b>115</b>	<b>Declarations of Interest (existence and nature) on items on the agenda</b>
	Cllr. Ramsay item 120 Cllr. Ramsay item 124b
<b>Resolved</b>	That the declarations be noted.
<b>116</b>	<b>Minutes of the Parish Council</b>
	The minutes of Wolston PC for a meeting held on 4 <sup>th</sup> August were considered and, following agreement on a minor amendment to minute 81, were approved. Amendment - Proposed Cllr. Wright Amendment - Seconded Cllr. Ramsay Unanimous Cllr. Wright noted that, in case of a query relating to the minutes, a sound recording was made of all meetings. The minutes of the meeting held 1 <sup>st</sup> September were not available.
<b>Resolved:</b>	That the minutes of the Parish Council meeting held on 4 <sup>th</sup> August, as amended, be approved. Proposed: Cllr. Rainey Seconded: Cllr Wright Unanimous That approval of the September minutes be deferred to the November meeting. Proposed: Cllr. Wright Second: Cllr. Grainger Unanimous
<b>117</b>	<b>Allotment Land Update</b>
	Cllr Wright reported that work is going well. Sheds do not have rainwater goods. Overhead electrics to be buried, may need rearrangement of plots. Ditch on south side needs to be reinstated. Wild flower meadow: suggested no rent paid on this area until clear what is happening. Perspex for greenhouse windows. Whole site heavily compacted due to multiple passages from heavy vehicles and will need cultivating prior to handover. Phase 1 completion date – delayed but likely to be late to end October. Summary only - Cllr. Wright's detailed report previously circulated to Councillors. Cllr. Wright noted that the Specification of Works being undertaken by O'Brien's on behalf of Spitfire appeared to be different to that agreed as part of the 'Agreement for Licence and Works'. Tenancy agreement, for which legal costs are estimated at about £900, cannot be in place until after Phase 3 works. The solicitor for WPC has recommended that in the interim we use a Licence to Occupy between WPC and individual plot holders.
<b>Agreed:</b>	To raise the matter of the soil compaction and need to cultivate with Spitfire. To raise the matter of the apparent deviation from the agreed specification with Spitfire Homes. Action: Cllr. Dobinson Proposed: Proposer not recorded by the minute taker

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	Seconded: Secunder not recorded by the minute taker Unanimous
<b>118</b>	<b>Human Resources (Staffing)</b>
	Two applications received for Clerk's position. 1) Fully CiLCA qualified and experienced, but expensive and lived a long distance. HR WG considered that distance and cost to be too great and was only a Locum. Applicant was declined on these grounds. 2) Local candidate, lots of senior office admin experience, including local government, but not at Parish Council level. Interviewed and found to be satisfactory with all necessary core skills. Recommended that a provisional offer of employment be made.
<b>Resolved:</b>	That a provisional offer of employment in the position of Clerk be made to Dawn George. Proposed: Cllr Wright Seconded: Cllr Ramsay Unanimous
<b>119</b>	<b>Finance</b>
<b>a)</b>	Payments made
<b>Resolved:</b>	That payments made be endorsed. Proposed: Cllr Wright Seconded: Cllr Ramsay Unanimous
<b>b)</b>	Payments received
<b>Resolved:</b>	That payments received be noted. Proposed: Cllr Wright Seconded: Cllr Ramsay Unanimous
<b>c)</b>	Bank reconciliation
<b>Resolved:</b>	No reconciliation available. Defer to November meeting. Proposed: Cllr Wright Seconded: Cllr Ramsay Unanimous
<b>d)</b>	Water heater for pavilion
<b>Resolved:</b>	To produce a full specification of needs and details of costs, and submit proposals prior to next meeting. Action: Cllr. Humphrey Proposed: Cllr Rainey Seconded: Cllr. Wright Unanimous
<b>120</b>	<b>Wolston Christmas 2022</b>
	20' tree and installation on order from Cadeby Trees. Cllr Carney to advise costs of purchase and installation. Decorative Christmas lights: Need to check whether we have enough.
<b>Resolved:</b>	a) To endorse purchase of tree and installation for £ <i>awaited</i> . b) That Cllrs Carney and Rainey investigate whether additional decorative Christmas lights are needed. Proposed: Cllr Wright Seconded: Cllr Grainger Unanimous
<b>121</b>	<b>Remembrance Sunday 2022</b>
<b>Resolved:</b>	For Cllr. Ball to arrange any necessary road closure. Donation of £450 to Royal British Legion, to include purchase of wreaths;

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	<p>Donation of £50 to St Margaret's church to provide new order of service sheets. That Cllr Rainey organise wreath layers. Proposed: Proposer not recorded by minute taker Seconded: Seconder not recorded.by minute taker</p>
<b>122</b>	<b>Play Equipment Maintenance</b>
	<p>Sovereign: Inspection and maintenance contract for play areas at Dyers Lane and William Cree Close. £1,800 for three years. All equipment to be included.</p>
<b>Resolved:</b>	<p>To agree a three year play equipment maintenance contract with Sovereign. Proposed: S Dobinson Seconded: L Wright Unanimous</p>
<b>123</b>	<b>Delegates Reports</b>
<b>a)</b>	<p>Bookmarks: Circulated to Councillors prior to meeting.</p>
<b>b)</b>	<p>Community Speed Watch: Circulated to Councillors prior to meeting.</p>
<b>c)</b>	<p>Streetlights: Circulated to Councillors prior to meeting.</p>
<b>d)</b>	<p>Waste Bins: Circulated to Councillors prior to meeting. It appears that RBC may not have the right to install bins on land on Dyers Lane so will need to ask landowner. Proposal to consolidate onto one bin type long term, as new replacements are ordered. Cllr Grainger to liaise with RBC on this. Cllrs to review proposals for new and replacement bins and produce a proposal for to be considered for endorsement at November meeting..</p>
<b>Agreed</b>	<p>Permission from the landowner to install additional waste bin on Dyers Lane to be sought. To liaise with RBC about standardisation of bin types, and prepare a proposal for the next meeting Action: Cllr Grainger</p>
<b>e)</b>	<p>Salisbury Trust Cllr. Wright requested details of the Trust's Governance report, most recent accounts, sight of the Brandon bungalow inspection report and an update on progress of work</p>
<b>Agreed</b>	<p>Action: Cllr. Dobinson agreed to obtain copies of the documents requested.</p>
<b>124</b>	<b>Planning</b>
<b>a)</b>	<p><b>R22/0849</b> – 3, Chestnut Grove. Side and rear extension No objection. Knowledge of historic subsidence. Neighbour consultation</p>
<b>Resolved:</b>	<p>To note historic subsidence in the area, and neighbour consultation Respect grassed area and require that no materials be stored outside curtilage of dwelling. Proposed: Cllr Wright Second: Cllr Carney Unanimous</p>
<b>b)</b>	<p><b>R19/1411:</b> Erection of 48 dwellings. Reserved matters application</p>
<b>Resolved:</b>	<ul style="list-style-type: none"> <li>• Response to RBC to note that land drainage from allotments site to discharge into balancing pond on housing site. Request for sample point on the discharge line to be installed.</li> <li>• WPC previous response and concerns on Savills report to RBC appear to have been ignored - propose WPC write to CEO at RBC, copies to planning officer, Cllr Willis and Cllr Poole. Proposed: Cllr Wright Seconded: Cllr Carney</li> </ul>

Signed .....

	Unanimous
<b>c)</b>	<b>R22/0835</b> 20, Meadow Road. Single storey side extension
	No objection
<b>Resolved:</b>	Respect grassed area and require that no materials be stored outside curtilage of dwelling, and neighbour consultation. Proposed: Cllr. Wright Seconded: Cllr. Carney Unanimous
<b>125</b>	<b>Budget and Precept 2023-24</b>
	Cllr. Dobinson explained each area of the 2022 budget and outlined need for Councillors to understand the budget and be prepared to contribute to compiling the budget for 2023. Tax base and precept dates noted. Clerk will prepare first draft of budget.
<b>Resolved:</b>	For Cllrs. to consider requirements for budget for 2022 - 23 and be ready to contribute to development of budget starting in November 2022.
<b>126</b>	<b>UK Shared Prosperity Fund</b>
	Cllr Dobinson - papers already circulated. Proposal at Library, Baptist Church, St. Margaret's Church, Village Hall and WLCC.
<b>Resolved:</b>	To apply to the UK Shared Prosperity fund for grant funding to support provision of 'Warm Spaces' in Wolston. Proposed: Cllr. Wright Seconded: Cllr. Carney Unanimous
<b>127</b>	<b>Date of next meeting</b>
<b>Resolved:</b>	That the next meeting of Wolston PC be held on 3 <sup>rd</sup> November 2022 in the Village Hall, starting at 7.15 pm.
	The meeting closed at 9.23 pm
<p><b>Signed .....</b>Chair <span style="float: right;"><b>Date .....</b></span></p>	

Signed .....

<b>Notes on the Public Forum and Parish Matters held prior to the meeting of Wolston Parish Council on 6<sup>th</sup> October 2022, commencing at 7.15 pm</b>	
	The Chair welcomed everyone to the meeting and asked if there were any representations from members of the public present at the meeting.
1	A resident noted fly tipping and garden rubbish in the Grove next to footpath and school. Advised to report to Tim Willis.
2	A resident requested an update on the investigation into HR matters. Cllr. Dobinson advised that the report was still draft and not on the agenda for this meeting, but it was hoped to provide the final report to Councillors at the November meeting.
3	A resident drew attention to the recently published RBC report on the toxic waste at the historic waste tip. Cllr Willis advised that he will investigate RBC findings and report back at next PC meeting
4	Mr. B Ell, in his role as WBAGA liaison at the allotments site, advised that so far 20 sheds had been erected and that these were of very good quality, about another 40 sheds and greenhouses to erect and land drains and water troughs to complete. Suggested that handover and completion of Phase 1 will be more than 10 days. Advised that O'Brien's were doing a very good job and thanked Cllr Wright for his input.
5	Cllr. Willis drew attention to: + "Support for the Community" on the RBC website. A wide range of public sector, community, voluntary and charitable organisations offering advice and support to help residents deal with the cost of living. + Rugby Library – 'A Night At Your Museum' on 21 <sup>st</sup> October. + RBC has again won a gold medal in 'England in Bloom' in the 'small city' category. + House at 58 Warwick Road being renovated and will be ready to be let by RBC at end of October 2022. Lettings will be in accordance with RBC policy.
6	Cllr. Timms: New event: 'Market Place - Crisis Intervention'. 15 <sup>th</sup> October at the Benn Hall. More info to follow.
7	Cllr Dobinson: Advised of an 'affordable' dwelling for sale: 37 St Margaret's Avenue. Further details are available from the Clerk.
8	Cllr Wright requested if any further information available on the proposed Local Government re-organisation. Cllr Timms responded that discussions were still being held and that no decisions had yet been reached.
9	Cllr Ward advised that events held by RBC in summer 2022 were successful and will probably be repeated in 2023
10	Damage to the Brandon side of the Avon Bridge was noted. Cllr Timms will investigate.
11	Noted that some WCC streetlights in Main Street were obscured blocked by trees. Details to be reported to Cllr. Timms.
12	An enquiry was made as to whether the WCC 'Green Shoots' grant fund would be repeated. Cllr. Timms advised that during the last funding round £1 million was available and £1.6 million applied for, and that no decision has yet been made on whether the 'Green Shoots' grant fund would be repeated in 2023.
13	PC Bailey and PCSO Bowers introduced themselves, and advised that they had attended the Parish Council meeting because of concerns raised by relating to vehicle speeding and parking. Public feedback was invited to help them understand the concerns. + They had assessed suitability of CSW sites but very limited and only a few options are available. + There had been a 'Black box' vehicle counter and speed check on School Street for one week in July, and the average speed recorded was 21 mph. Police will arrange for the 'Black box' for another week, this time probably on Main Street. + Query why CCTV not used to monitor traffic - explained that cameras were primarily for tracking instances of anti-social behaviour and did not contain technology for reading car number plates. + A resident noted that Meadow Road is a high speed cut through to bypass Main Street - can anything be done ? PC Bailey and Cllr Timms advised that any traffic calming must be evidence based. A 'Wolston Traffic Management' survey was undertaken in 2007 following which several speed reduction measures were introduced. Cllr Rainey pointed out that over last 15 years volume of traffic has probably doubled, that the 2007 data may no longer be relevant and that the hoped for reduction in volume following the revised layout of the A46 has not occurred. If more traffic calming is now considered to be needed then the Parish Council can initiate a further study to gather the evidence, but this work will need to be funded by Wolston PC. Cllr Timms offered advice on how to move this forward. Cllr. Willis congratulated work of NDP team and noted that the draft NDP contained an aspiration for a further detailed traffic survey to be undertaken and the report to be sent to WCC as evidence of need for further traffic enforcement.

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	<p>+ A resident noted use of average speed cameras (ASC) in Binley Woods and enquired whether they could be used in Wolston. Cllr Timms advised that there were four sets of ASC cameras in WCC area, and that there is a 12 month pilot scheme to see what effect they have on traffic behaviour. Specific criteria have to be met for ASC which the road layout in Wolston may not meet. Cllr Wright referred to the Police and Crime Commissioner supporting the principle of a 20 mph speed limit in Wolston. Cllr Timms noted that there is a possibility of 20 mph speed limit in Wolston, subject to the evidence based criteria being met. Cllr Wright noted that he supported the principle of a village wide survey of residents as part of the evidence base needed to justify this.</p> <p>+ Concerns raised relating to car parking outside rental cottage on Main Street. Need to check whether the area used is 'highway', as otherwise parking restrictions are not enforceable.</p> <p>+ Noted a red car parked long term on bridge outside Red Lion House. Vehicle is taxed and insured, nothing can be done</p> <p>+ PCSO Bowers noted that the 'zig zags' near the school entrance are not correctly signposted so cannot be enforced. Needs a Traffic Regulation Order (TRO) to be made and new signs before enforcement. Cllr. Timms advised that work on the TRO and new signs is in hand by WCC. PCSO Bowers has spoken to several parents near the school gates - residents are very supportive of police activities to manage traffic and parking etc..</p> <p>+ Request for police to arrange a bicycle forensic marking session in Wolston, preferably after Christmas.</p> <p>+ Attention was drawn to 'road racers' in Coalpit Lane, and use of nitrous oxide in the skate park and Royal Oak car park. Police are aware.</p> <p>+ Police encouraged residents to report all events, as they needed to keep their senior officers up to date to ensure that they could request additional support when necessary.</p> <p>+ Police asked for additional volunteers for Community Speed Watch.</p> <p>Cllr. Dobinson thanked PC Bailey and PCSO Bowers for their attendance.</p>
	Public forum closed at 8.09 pm