



**Wolston Neighbourhood Plan Steering Group Meeting**  
**Tuesday 27<sup>th</sup> September 2022 at 7.00pm**  
**St Margaret's Church Rooms**  
**Agenda**

**The meeting will defer from opening from an 'Open Forum' session, as the SG Chair wishes to hear a presentation from the Project Manager and will have an extended time allowed for A.O.B**

For more information about the meeting please email the NDP at [ndp.wolston@yahoo.co.uk](mailto:ndp.wolston@yahoo.co.uk)

Item	Description	
58	<b>Apologies</b> and acceptance of reasons for absence	CM
59	<b>Declarations of interest</b> (existence and nature) on items on the agenda – members to declare any personal and /or pecuniary interest in items on the agenda.	ALL
60	<b>To approve minutes</b> – To discuss and, if appropriate approve the minutes of the meetings held on Tuesday 22 <sup>nd</sup> Feb, 29 <sup>th</sup> March 2022 and 31 <sup>st</sup> May. Draft minutes to follow	JR/CM
61	<b>Finance</b> - report on transactions in period since last meeting	TB
62	<b>APS Workplan Report</b> – To receive an update on the current status of the plan and make any decisions as appropriate in relation to the next steps required.	CM
63	<b>Communications strategy report</b> – update on the strategy regarding publishing the NDP ready for consultation.	TB
64	<b>Resource Assessment</b> – To request for volunteers for assistance with tasks to move the project forward and complete the project aspirations	CM/JR
65	<b>Project Manager</b> –Information to report to and from Parish Council meetings.	CM/ TB
66	<b>Any Other Business</b>	JR

Next Steering Group meetings (as required)