

# WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ

Telephone: **02476 545515** E-mail: [wolstonpc@wolstonpc.co.uk](mailto:wolstonpc@wolstonpc.co.uk)

Parish Councillors are hereby summoned to attend the extra ordinary meeting of Wolston Parish Council to be held at 7:15pm on Thursday 23<sup>rd</sup> June 2022 at the Baptist Chapel, Main Street Wolston.



Councillor Tracie Ball (07957 589 626)

Acting Clerk and RFO

16<sup>th</sup> June 2022

## **Public Forum and Parish Matters (Commencing at 7.15pm)**

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chair – this will be no later than 7:30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chair's discretion.

41. **Apologies and acceptance of reasons for absence** – To receive apologies.
42. **Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
43. **Minutes of the Parish Council** – To review and, if appropriate, approve the minutes of the Parish Council meeting held on 9<sup>th</sup> June 2022 and the amended minutes of 7<sup>th</sup> April 2022
44. **Play Equipment Maintenance**– To discuss a proposal to award a contract to Sovereign Design Play Systems Ltd and make any decisions as appropriate.
45. **Grass cutting in the village** – to receive the reports of Lakeside, Cllr Wright and Paul Dixon summarising their discussions and recommendations about future grass cutting responsibilities, scope and quality and make any decisions as required
46. **Allotments - WPC liaison for Phase 1 works** – to consider the terms of reference for the appointment of a WPC liaison with Spitfire / O'Briens and make any decisions as required
47. **Accounting software** – To discuss and make any decisions as required in relation to the introduction of accounting software.
48. **Parish Council Year End** – To confirm that a deferment of the external audit has been applied for.
49. **Insurance for 2022 – 2023** – To see and endorse the insurance cover
50. **Jubilee Event** – To discuss and if appropriate make any decisions as necessary for the finance of the Party in the Park. (Power to provide Entertainment S145 1972 Local Government Act)
51. **Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making
52. **Exclusion of Press and Public**  
In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information. *Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about items of staffing.*
53. **Human Resources (Staffing)**  
To endorse the recommendation to confirm Paul Dixon as Public Works Lead and the permanent employment of Jane Hancox as clerk for WBBJBC.
54. **Date of Next Meetings** – To confirm Thursday 7<sup>th</sup> July 2022 for the next regular meeting of the Parish Council at the Village Hall at 7:15pm.  
If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held