

WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ

Telephone: **02476 545515** E-mail: wolstonpc@wolstonpc.co.uk

You are hereby summoned to attend the meeting of Wolston Parish Council to be held at 7:00pm on Thursday 9th June 2022 at the Wolston Leisure & Community Centre

Cllr. T Ball
Acting Clerk and RFO
1st June 2022

Public Forum and Parish Matters (Commencing at 7.00pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chairman – this will be no later than 7:30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chairman's discretion.

AGENDA

22. **Apologies and acceptance of reasons for absence** – To receive apologies.
23. **Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
24. **Minutes of the Parish Council** – To review and, if appropriate, approve the minutes of the Parish Council meeting held on 12th May 2022.
25. **To review and if appropriate endorse the March 2022 end of year financial reconciliation**
26. **To review and, if appropriate, re-endorse the 2022-23 budget.**
27. **Finance**
 - a) To endorse accounts paid for May 2022;
 - b) To note payments received for May 2022;
 - c) To discuss a retrospective grant application and payment to Wolston Events and, if appropriate, make any related decisions;
 - d) To discuss and, if appropriate, agree a policy relating to payment of any future retrospective grant applications;
 - e) To discuss and, if appropriate, make a decision on Wolston PC being a grant fund recipient for Wolston Hive;
 - f) To discuss and, if appropriate, confirm an existing policy to enable volunteer gardeners to make expenses claims relating to flowers and associated materials for the three village entrance planters, Jubilee tree planters, millennium gardens and war memorial gardens;
 - g) To discuss and, if appropriate, make a decision on how to manage day-to-day business of the Parish Council while there is no Clerk.
28. **Election of Vice-Chair 2022-23** – To elect a Vice-Chair for 2022-23
29. **Co-option:** To discuss the need for co-option of additional Councillors, including the Person Specification, advertising and interview process, and make any necessary decisions.
30. **Working Groups** – To review what working groups are needed in the coming year and who will serve on them
31. **Planning** - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website. To discuss and if appropriate comment on any planning applications received.
 - a) [R22/0201 Allotments 48 dwellings – reserved matters](#)
 - b) [R22/0422 79, Meadow Road, Wolston – rear extension](#)
32. **HM Queen Platinum Jubilee** – To discuss and make any decisions as required in relation to the Platinum Jubilee in Wolston, including the possibility of token gifts for children in Wolston.
33. **Village Clock** – To review quotes received for installation of a 'Jubilee' clock for Wolston, discuss date of installation and unveiling, and make any decisions needed;
34. **Grass cutting:** To receive a report from Cllr. Wright on the review of the Lakeside grass cutting contract and, if appropriate, make a decision on any changes needed to the contract.
35. **Delegates Reports** – To receive reports from Councillors (for information only). Any formal reports to be sent electronically to the Clerk for circulation to Councillors prior to the meeting.
 - a) a): Allotments b) Streetlights c) Community Speed Watch (CSW) and speeding campaign
 - d) CCTV e) Policies & procedures f) NDP
36. **Exclusion of Press and Public**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about items of staffing.

37. Human Resources (Staffing)

To discuss staffing issues, including the recruitment of a Clerk for WPC, proposal to appoint a permanent Clerk for WBBJBC and recruitment of Youth Workers, and endorse the successful probationary review for Public Works Lead.

38. Parish Council Communications (information for sharing) - To discuss a Parish newsletter; to receive suggestions for items for the Village website, Parish Council Facebook Page and for inclusion in the Avon Grapevine.

39. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

40. Date of Next Meetings – To confirm the date of 23rd June for an Extraordinary meeting (venue to be advised) and Thursday 7th July 2022 for the next regular meeting of the Parish Council at the Village Hall at 7:15pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.