



## Wolston Neighbourhood Plan Steering Group Meeting

Tuesday 31<sup>st</sup> May 2022 at 7.00pm

St Margaret's Church Room

### Agenda

The meeting will defer from opening from an 'Open Forum' session, as the SG Chair wishes to hear a presentation from the Project Manager and will have an extended time allowed for A.O.B

For more information about the meeting please email the NDP at [ndp.wolston@yahoo.co.uk](mailto:ndp.wolston@yahoo.co.uk)

Item	Description	
48	<b>Apologies</b> and acceptance of reasons for absence	CM
49	<b>Declarations of interest</b> (existence and nature) on items on the agenda – members to declare any personal and /or pecuniary interest in items on the agenda.	ALL
50	<b>To approve minutes</b> – To discuss and, if appropriate approve the minutes of the meeting held on Tuesday 22 <sup>nd</sup> Feb and 29 <sup>th</sup> March 2022. Draft minutes to follow	JR/CM
51	<b>Correspondence received</b> - list to be tabled	TB/ALL
52	<b>Finance</b> - report on transactions in period since last meeting	TB
53	<b>APS Workplan Report</b> – To receive an update on the current status of the plan and make any decisions as appropriate in relation to the next steps required  Project Manager will also issue a printed version of V4 of the updated plan that are unable to read online.	CM
54	<b>Communications strategy report</b> – update on the strategy regarding publishing the NDP ready for consultation. Once proof reading and artwork is complete.	JR/TW
55	<b>Resource Assessment</b> – To request for volunteers for assistance with tasks to move the project forward and complete the project aspirations	TB
56	<b>Project Manager</b> –Information to report to and from Parish Council meetings. With update regarding Parish Council endorsement of work	CM/ TB

	undertaken so far of NDP plan.	
57	<b>Any Other Business</b>	JR

Next Steering Group meetings (as required)

June date tbc