

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD AT THE VILLAGE HALL, WOLSTON, ON THURSDAY 3rd MARCH 2022 AT 7.15PM**

PRESENT Cllr G Fewkes (Chair), Cllr D Cross, Cllr Miss S Dobinson, Cllr R Grainger, Cllr J Milne, Cllr A Parker, Cllr Mrs M White, Cllr L Wright and Mrs M Meede (Clerk).

Plus: Borough Cllr Willis, Mr S Parker (Smiths Concrete) and 3 members of the public.

After members of the public and Councillors had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 8:00pm.

216. APOLOGIES FOR ABSENCE

The apologies of Cllr T Harvey-Smith and Cllr Miss T Ball for health reasons were accepted. The apologies of Cllr Mrs Timms, Borough Cllrs Bearne and Poole, and Mrs C Malyon (NDP) were noted.

217. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

No declarations of interest were made for any items on the agenda. The Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

218. APPROVAL OF MINUTES OF THE PARISH COUNCIL

All Councillors had been given the opportunity to review the minutes of the Parish Council meeting held on 3rd February 2022 and the Extraordinary Parish Council meetings held on 9th and 24th February 2022. Changes to the draft minutes of 3rd and 9th February 2022 requested by Councillors prior to the meeting had been seen by all Councillors. Following a brief discussion Cllr Wright proposed approving the minutes of 3rd and 9th February 2022, which was seconded by Cllr Miss Dobinson and agreed by all those who had been present at the meeting. Councillors requested that the minutes of 24th February 2022 be deferred to the next Parish Council meeting so they have more time to review them.

RESOLVED: The minutes of the Parish Council meeting held on 3rd February 2022 and the Extraordinary Parish Council meeting held on 9th February 2022, having been approved for adoption by those who had been present at the meeting subject to the amendment, be signed by the Chairman.

219. ALLOTMENT LAND UPDATE

a) *The possibility of making suggestions to RBC in relation to road names on the new proposed development.*

A discussion took place about putting suggestions for road names forward, and the guidance that had been received from RBC. Cllr Grainger also suggested that Rosconn and Godfrey-Payton should be reminded that they had previously agreed the Parish Council could have an input into this process, and it was agreed that the Clerk would contact them to advise that Councillors would like to move forward now. Cllr Wright proposed that one of the road names should be 'Platinum Way/Road', after the Queen's Platinum Jubilee year. This was seconded by Cllr Grainger and the motion was passed. It was then proposed by Cllr Grainger that other name suggestions should be forwarded to the Clerk within the next week, and that the Allotments Association Committee should also be asked to contribute should they wish. This was seconded by Cllr Parker and the motion was passed.

RESOLVED: For 'Platinum Way/Road' to be one of the suggestions put forward to RBC. For any other suggestions to be sent to the Clerk via email within the week.

b) *To receive an update about a proposed formal relationship/agreement between the Parish Council and WBAGA and agree any next steps as appropriate.*

Cllr Wright said he had seen an email about comments that had been made after a previous Parish Council meeting about a Councillor, and it was noted that comments were often made and heard about members of the Parish Council. Councillors were reminded they have all signed a Code of Conduct and should adhere to this both inside and outside of Parish Council meetings. Any concerns about the Code of Conduct should be sent to the Monitoring Officer at RBC.

Councillors discussed the relationship between to Parish Council and the WBAGA, and Cllr Miss Dobinson (Chair of the Allotment Working Group – AWG) felt there should be a formal agreement. Cllr Milne felt Councillors should meet with the Allotments Association committee first to see what their views are, before coming back to the Parish Council with a proposal and Cllr Wright agreed, adding that any decisions should wait until after the AGM of the Allotments Association. Cllr Grainger felt that as the Parish Council is the tenant, the Parish Council is also responsible for ensuring the Allotments Association discharges their obligations, and Councillors should be satisfied that a system is in place which ensures the obligations are effectively carried

out. Cllr Wright said that the Allotment Associations constitution should be left to them and that no member of the Parish Council should be on the Committee, and Cllr Milne agreed that the Parish Council should give the association more autonomy. Cllr Grainger stated that a representative of the Parish Council is a trustee for the Village Hall and WLCC, and it was felt the Parish Council had a greater legal responsibility for the allotments site, but at the current time have no power to ensure they are accountable. Cllr Miss Dobinson agreed with Cllr Grainger and didn't feel Councillors should be responsible for something they have no control over.

The Chair suggested that the Allotments Association committee could be asked their opinion on the matter, as they may be grateful of assistance now, or may wish to delay any talks until after their AGM. Following a further discussion, Cllr Miss Dobinson proposed that the AWG and Cllr Milne start conversations with the Allotments Association to see what would be useful to the association and what support and assistance they would like (and when). Discussions should include what input would be useful, and advice and support should be offered as required. This proposal was seconded by Cllr Fewkes and agreed unanimously.

RESOLVED: For the AWG and Cllr Milne to start discussions with the Allotments Association committee to establish what assistance and guidance is required, and when.

- c) *To debate and a make a decision to take the necessary action to ensure the proposed 'state of the art' allotments are completed in accordance with the plans and specification provided, and that appropriate supervision is also available to ensure the plots are fit for purpose.*

Cllr Wright stated he asked for this item to be discussed to ensure the plots provided are of a standard expected by plot holders, and 'state of the art' meaning they should meet the needs of the modern-day allotment holder. Cllr Wright felt more questions still needed to be asked in relation to drainage, as areas still get waterlogged. It was recognised that the AWG have worked hard to get Rosconn and Spitfire to fund a Clerk of Works, and a discussion took place about the Parish Council also providing funding so the Clerk of Works could be contracted for more hours. It was then agreed that a meeting should be organised between representatives from the Parish Council, Allotments Association, Spitfire and Rosconn. It was suggested there be a site visit first on the allotments site, before a sit-down meeting. Councillors agreed to get any questions to the Clerk in plenty of time prior to the meeting to ensure the meeting can be effective.

RESOLVED: For a meeting to be organised between representatives of the Parish Council, Allotments Association, Spitfire and Rosconn. For Councillors to get any questions to the Clerk prior to the meeting.

Councillor Milne then stated it must be made clear to Spitfire that their contractor does not sublet works to do with please 1, apart from specialist work and without written approval from Spitfire. It was agreed this should be raised at the joint meeting.

220. FINANCE

Councillors reviewed and discussed the accounts for payment and considered payments received.

- a) *To approve/accept accounts for payment in February 2022.*

Payments made in February 22				
Date issued	To whom payable	For what purpose	Cheque number	Gross amount
02/02/22	HSBC	Charge for account (£5) and cheques (£7.60)		£12.00
03/02/22	RBC	Green Bins x2	106331	£80.00
03/02/22	Rugby Pest Control	Mole Control	106332	£72.00
08/02/22	Mr P Dixon	Fuel, battery charger (kubota), sundries	106333	£122.57
08/02/22	WALC	Climate Action Day - Cllr Dobinson	106334	£190.00
08/02/22	Mr T Ramsay	Electrical Work - CCTV/pavilion/Christmas tree	106335	£190.00
08/02/22	Miss S Dobinson	Printing - allotment drop-in	106336	£18.54
17/02/22	Banner Advantage (staples)	Stationery	106337	£0.80
17/02/22	EON Next	Pavilion Electric	106338	£14.53
17/02/22	Parish Council Employees	Staff Salaries	106339-41	£2,507.31
17/02/22	HMRC	PAYE	106342	£359.26
17/02/22	WCC Pension Fund	LGPS	106343	£714.77
18/02/22	WALC	Planning training - Cllr Grainger	106344	£90.00
18/02/22	Brandon & Wolston Village Hall	Grant - agreed 3/2/22 agenda item 187 c)	106345	£1,500.00
28/02/22	Rotherham & Co	Allotments Legal Advice	106346	£12,000.00
				£17,871.78

Signed.....

A discussion took place about the fact that, in accordance with the Financial Regulations, payments and cheques are actually authorised by two Councillors when the invoices are checked. All Councillors were in agreement with the process and the fact invoices have to be paid in accordance with invoice terms and the Financial Regulations. Cllr Grainger proposed accepting the payments list for February, which was seconded by Cllr Milne and agreed unanimously.

RESOLVED: The list of accounts for payment be accepted.

b) *To note payments received in February 2022:*

It was noted that £60,000 should be received in February or March 2022. £42,000 for compensation for the Allotments Association and £18,000 to cover legal fees for the allotments land negotiations.

c) *Donation Request from St Margaret's Primary School:*

Councillors discussed the request, which was to support the School reducing the cost for parents in providing swimming opportunities for children at the school. Cllr Parker reiterated his thoughts from the February Parish Council meeting, feeling that swimming was an essential skill, especially as Wolston has a river close by and a Brook running through the village. Cllr Milne agreed that supporting activities such as this would be a great benefit to children and families in the village. Cllr Wright highlighted the fact that swimming is in the curriculum and as not all local children attend St Margaret's School this should perhaps be funded by the School, education authority or parents. A formal grant/donation request form had been received from the school as requested, and Councillors had been given the opportunity to review this prior to the Parish Council meeting. It was noted the school was just asking for part-funding. Following a further discussion, Cllr Grainger proposed a donation of £2000, £1000 of which could be taken from the Youth Club budget as this was still not running as yet, the other £1000 can be taken from the grants budget. The proposal was seconded by Cllr Milne and the motion was passed. Cllr Cross asked for it to be noted that he is a School Governor, which is listed on the Parish Councils Working Groups/Committees/Trustees/ Volunteers list.

RESOLVED: For a donation of £2000 to be given to St Margaret's Primary School.

Cllr Wright requested that WCC be reminded that the Parish Council has been funding the Youth Project since funding was removed, and to request if any funding could be made available in the future to assist the Parish Council.

d) *To discuss, review quotes and if appropriate approve award of a contract for £750 to 'Les Evans (Expressive Writing)' for proofreading and editing of the NDP.*

A discussion took place about when Councillors will get to see the plan, and it was confirmed that the plan will be presented in the same format as it will be when sent to RBC. Cllr Wright said he shared the frustrations relating to the length of time the plan was taking, but stressed that no shortcuts were being taken and the plan was being completed in the way it should be. Cllr Wright praised those who had been working on the plan, in particular Mrs Malyon and Mr Grainger, and confirmed that the NDP Working Group hoped to send the document for proof-reading around the end of March. Cllr Grainger agreed that Councillors would see the edited version, and then went through the quotes that had been received in relation to the proof reading, including the NDP's preferred contractor. The Clerk confirmed the NDP had the money in the budget for this work. Cllr Grainger then proposed that Les Evans be awarded the contract, which was seconded by Cllr Wright and agreed unanimously.

RESOLVED: For the NDP to be advised they can award the proof-reading contract to Lee Evans.

e) *WALC Membership*

Councillors discussed the information received in relation to renewing the Parish Council's WALC membership. Cllr Milne proposed renewing the membership, which was seconded by Cllr Wright and agreed unanimously.

RESOLVED: For the Parish Council to renew WALC membership.

221. PLANNING

All Councillors were given the opportunity to review the application/s prior to the Parish Council meeting.

a) *RBC/22CM001 – S73 application for the variation of condition 2 (approved details) of planning permission RBC/11CM020 for Road Sweeping Plant, Ling Hall Landfill, Coalpit Lane, Lawford Heath, CV23 9HH at Veolia Environmental Services Ltd, Coalpit Lane, Lawford Heath, CV23 9HH.*

It was noted that this application is likely to be dealt with under the Director's delegated powers. Councillors agreed they had no comments to make on the application.

222. PROGRESS REPORT

CCTV was discussed and the fact Britannic are still due to carry out the annual service, once the weather is not so damp.

A discussion then took place about the garage regeneration project on Manor Estate, and Cllr Grainger agreed to chase this up again with RBC.

Cllr Wright mentioned that parts of the skatepark equipment needs treating and repainting, and it was agreed that this would be a late spring/summer job once the weather is warmer. In relation to potholes, streetlights and Public Rights of Way (PRoW) it was noted that Councillors can report direct or come to the Parish Office to report via the Clerk so exact locations and issues can be logged.

223. CORRESPONDENCE

Cllr Wright wanted to ensure the Parish Council was complaint in relation to information sharing and the Data Protection Regulations. Cllr Miss Dobinson confirmed advice from a solicitor would be sought where necessary and if required.

It was noted that the Royal British Legion are looking to make wreaths more environmentally friendly.

224. HM QUEEN PLATINUM JUBILEE EVENT

Prior to the meeting Cllr Miss Ball had advised the Clerk that the event was now being advertised, and the Wolston Events group would like to include the unveiling of the new village clock as part of the celebrations. Cllr Miss Ball is still awaiting samples of possible gifts for children within the village, and once they arrive Councillors will then be able to select an item as appropriate.

225. VILLAGE CLOCK

Councillors had been given the opportunity to review quotes and specifications prior to the meeting in relation to a new clock for the centre of the village. Councillors noted they would not be able to move the tree currently in the tree guard, and the Chairman advised that he and Cllr Wright had looked at possible sites for the clock on the other side of the road where the noticeboard is. Cllr Wright suggested that the exact location by an electric pillar could be agreed outside a Parish Council meeting. Cllr Wright then proposed that the two-faced clock from 'As Time Goes By' be ordered, as per their quote and specification. This was seconded by Cllr Parker and the motion was passed. Cllr Wright, Cllr Fewkes and Cllr Grainger agreed to look at the location.

RESOLVED: For the clock from As Time Goes By to be ordered.

226. NEW PATH – DYERS LANE PLAYING FIELD

Councillors had been given the opportunity to review information and quotes prior to the Parish Council meeting. Following a discussion, Cllr Grainger proposed that Walsgrave Contractors should be informed they are the preferred contractor, subject to a follow up meeting on site to confirm the exact specifications within their quote. This proposal was seconded by Cllr Wright and all Councillors were in favour.

RESOLVED: For Walsgrave Contractors to be advised they are the preferred contractor, and subject to a follow up meeting on site be awarded the contract.

227. GATE BY CHURCH WALK

Councillor Parker advised he had spoken to the Public Works Lead, and believed it was possible to put up a wooded guard to protect people from the cattle grid. Cllr Grainger suggested the Recreation Working Group could look at what is required with the Public Works Lead, and bring a proposal to the next Parish Council meeting. It was also agreed that the Recreation Working Group could see what needs to be reported to the WCC Locality Officer in relation to the path.

RESOLVED: For the Recreation Working Group to bring a proposal to the next Parish Council meeting.

228. GRASS CUTTING CONTRACT

Cllr Wright proposed that Lakeside be asked to re-quote for the next grass cutting season, and if their quote is reasonable they be asked to carry on with the contract, as their work has been good over the past few years. After a discussion, Cllr Cross seconded the proposal which was agreed unanimously. As part of the proposal, Cllr Wright asked that the Clerk get email approval from Councillors.

RESOLVED: Subject to a satisfactory quote (agreed via email), Lakeside be asked to carry on being the Parish Council's grass and vegetation contractor for the 2022 grass cutting season.

229. FIRST AID COURSES FOR VOLUNTEERS

Councillors discussed a request from some volunteers in the village for the Parish Council to fund a First Aid Course for volunteers who are part of the Wolston Conservation Group, the War Memorial/Millstone Gardeners and Litter Pickers. Councillors were generally supportive of the idea, and asked the Clerk to obtain some more quotes for the course and get an idea on numbers. It was agreed this agenda item would be deferred to the next Parish Council meeting.

230. **DELEGATES REPORTS**

- a) Streetlights – Cllr Grainger advised that Western Power had promised that power would be restored to the War Memorial Column by 17th March 2022. He also confirmed that the work to upgrade the streetlights was effectively complete. Cllr Grainger will be meeting the contractors at midnight tonight to review all the lights and ensure they are working properly, including ensuring they are dimming as agreed. Cllr Grainger confirmed the maintenance contract with EON could be cancelled.
- b) Recreation Working Group – Members of the Working Group present confirmed they would be meeting next week with the Public Works Lead to discuss the play inspection report and to look at the gate on the Church Lane as previously discussed.
- c) Salisbury Trust – A discussion took place about a possible issue in one of the bungalows due to lack of ventilation. The Chair agreed to follow this up with the Salisbury Trust. It was suggested the HR Working Group look to appoint a new Clerk for the Salisbury Trust.
- d) Patients Reference Group (GP Surgery) – Cllr Grainger, Cllr Fewkes and Cllr Wright attended the last panel meeting (as individual residents, not representing the Parish Council), and they provided an update which included a vision for signposting/mentoring patients with certain conditions.

231. **EXCLUSION OF PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council was invited to Resolve that the press and public be excluded from the meeting during consideration of the following two agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about a lease, items of a commercially sensitive nature, staffing and legal advice.

RESOLVED: There were no members of the public present at this time.

232. **ALLOTMENT LAND**

Cllr Miss Dobinson as Chair of the Allotment Working Group (AWG) explained that the main areas for discussion were:

- i) Appointing a Clerk of Works
- ii) Deciding on a Single Point Of Contact (SPOC) within the Parish Council to liaise with the Clerk of Works once appointed. The Clerk of Works will liaise direct with Spitfire and the aim to ensure there is a good working relationship between Spitfire and the Parish Council.
- iii) Licence to Occupy area (north side of allotments) – to ensure any plot holders who want access to the site sign the document.

A discussion then took place about i) Appointing a Clerk of Works: Councillors agreed that the Clerk of Works should be a member of the relevant association and have the relevant experience and qualifications in relation to open spaces/land (rather than building sites. The AWG agreed to look at the best way of recruiting into this post.

Councillors then moved on to discussing ii) Deciding on a SPOC within the Parish Council. Cllr Miss Dobinson suggested that Cllr Wright may be best placed for this role due to his previous experience in this area. Councillors agreed, and it was stressed that Cllr Wright would be liaising with the Clerk of Works and not direct with Spitfire.

In relation to topic iii) Licence to Occupy area (north side of allotments), Cllr Miss Dobinson explained that plot holders who wish to access the site will need to sign a licence agreement where they agree they are on the site as a licensee and not as a tenant. Once they sign the agreement they will then be given the access code to the site (which should not be shared with anyone who has not signed the document).

233. **HUMAN RESOURCES (STAFFING)**

The HR Working Group are continuing with the process of looking to recruit new Youth Workers for the Youth Project, and also advertising the role of Clerk to the Burial Board. Further to previous discussions they will also give consideration to a Clerk for the Salisbury Trust.

The HR Working Group then gave an update on their latest Working Group meeting. As part of this they had discussed the Clerks hours over the past year and the increased workload due to the allotments and the NDP. The Clerk had offered to do the NDP work as a volunteer and also the additional hours required, but after

getting HR advice, Councillors felt they had a duty to ensure staff members were not working for less than the National Living Wage. Cllr Parker therefore proposed that the Clerk receive backpay for additional hours worked as per the HR Working Groups report, which was seconded by Cllr Miss Dobinson and agreed unanimously by all Councillors.

Councillors then discussed the Local Government Services Pay Agreement 2021-22, and agreed to endorse the pay award for all employees (including those who left the service of the Parish Council in 2021-22) which would be backdated to 1st April 2021. Cllr Parker proposed agreeing to endorse the pay award, which was seconded by Cllr Mrs White and all Councillors were in agreement.

RESOLVED: For the Clerk to receive backpay for additional hours worked as per the HR Working Group report.

RESOLVED: For all Parish Council employees during the 2021-22 to receive backpay inline with the 2021-22 pay agreement (Local Government Services) including past employees.

234. PARISH COUNCIL COMMUNICATIONS (Information for sharing)

Councillors discussed items for uploading to the village website, the Parish Council Facebook page and for inclusion in the Avon Grapevine. Councillors are reminded they can submit articles/information at any time, and do not need to wait for Parish Council meetings.

- Pothole reporting
- Streetlights
- Climate Change
- Elections
- Fly tipping
- Footpath by Church
- Mole Control
- Donation to School
- Garage sites
- New clock
- Platinum Jubilee event
- New path (Dyers Lane playing field)
- Patient Reference Group
- Allotments (including appointment of Clerk of Works)

Cllr Wright felt it may be a good idea to advise any residents thinking of joining the Parish Council of the need to be computer literate. Cllr Grainger agreed this may be a good idea, as RBC and WCC move more functions online including planning and consultations. The Clerk confirmed that information and certain documents/functions that used to be available in paper form are now only available online (for economic and environmental reasons).

235. FUTURE AGENDA ITEMS

Councillors were reminded that guidance had been given to only include urgent items on the agenda for the next few months, when meeting face-to-face. Due to this, some agenda items mentioned may not be discussed for a couple of months. A discussion took place about the order of agenda items, and it was agreed that the Clerk and Chair will meet to discuss what they feel is best.

- Parish Council Newsletter
- Gate by Church Walk.
- Climate Change (May meeting)
- RBC updated Code of Conduct
- Search and Rescue (April meeting)

236. DATE OF NEXT MEETING/S

The Chairman confirmed that the next Parish Council meeting is due to take place on 7th April 2022 at 7.15pm in the Village Hall. If an interim/Extraordinary meeting is required then the agenda will be put on the website and in the Main Street noticeboard three days before the meeting is held.

As there were no further items on the Agenda the Chairman declared the meeting closed at 10.30 pm.

Signed:..... Chairman

Date:

Notes on the Public Forum and Parish Matters held during the Parish Council Meeting on 3rd March 2022.

The Chairman welcomed everyone to the meeting and asked if there were any representations from anyone present at the meeting.

Mr Stuart Parker from Smiths Concrete was then invited to speak first. He introduced himself as the new Quarry Manager for Bubbenhall and Wolston Quarries, and he would like to build up a good working relationship with the Parish Council and meet regularly with Councillors, and he also confirmed he would be happy to arrange site visits as required. He advised that the small processing plant would be moving, but this should have little to no impact on residents, and he confirmed there were only a few years left of operation. He

Signed.....

is happy to deal with any concerns as they arise from Councillors or residents, and understands why people may be apprehensive as they move towards the village.

Mr Parker reported that they anticipate they will be starting work on the last field in around 18 months time, and it will take in the region of 12 months to complete the work and restore the area.

A query was raised about the road cleaning and the fact the white lines are disappearing by the quarry. It was felt that the lack of white lines posed a health and safety risk as that stretch of road could be quite dangerous. Mr Parker agreed to look into this matter and liaise with Highways to request the lines be repainted (even if the quarry have to pay for this) and to see what they could do to ensure things are as safe as possible. A discussion then took place about the restoration work and drainage, and also about possible grants that may be available for local projects and initiatives.

Positive feedback was given in relation to some of the footpaths, and a further discussion took place about the work Smiths were doing and the fact they want to work with the Parish Council. Following the discussion, as there were no further questions, the Chairman thanked Mr Parker for his time and attendance at the meeting, and Mr Parker left the meeting.

Councillors then discussed the NDP, and it was confirmed that the comments and contributions previously submitted by Councillors had been considered and if any comments were not taken forwards there were justifications in place as to why not.

Borough Cllr Willis confirmed that the A428 road closure was now in place, and as expected there was an increased interest in local roads. It is hoped that once a certain amount of work is completed under the bridge then the road may be opened (with the use of traffic lights as one side will be passable at a time).

Cllr Willis then discussed the RBC budget and how the Council Tax rebate will work.

A report was given in relation to the Platinum Jubilee, and also about street parties and how residents/groups should apply or get further information from RBC on the dedicated website. This information includes the 'clean for the Queen' campaign (litter picking).

Cllr Willis advised that fly tipping is an ongoing issue, and RBC have managed to identify some offenders and will be following this up.

A resident then asked a question about the Housing Development in Binley Woods, and also about the uneven path from Main Street to the Church. It was noted that in relation to the path to the Church, St Margaret's Church are looking into grant funding to carry out improvements.

A question was asked about the recent damage to the BT Telephone box on Main Street. The Clerk advised that the broken glass panel and damaged door (it couldn't be opened) have been reported to BT – who have confirmed they will look into the matters as soon as possible.

It was confirmed that draft Parish Council minutes will be available (in hard copy for 'read only') in the Parish Council Office 3 clear days before Parish Council meetings, when the agenda is published. Residents can make an appointment to view the minutes.

A discussion took place about the disruption on the allotments site and the damage caused by contractors. Councillors provided assurances that measures were being discussed which should hopefully prevent such problems in the future, and will be discussed again later in this Parish Council meeting. The Parish Council is looking to employ a Clerk of Works (funded by Rosconn and Spitfire) and also put in tighter restrictions about who can work on the site.

It was recognised that the poles that had been placed around the village now had 'low bridge' signs on them. Councillors felt there should be better communication when work is being carried out within Wolston, as the Parish Council were not aware of this work, and even the WCC Locality Officer had struggled to identify why the posts had been installed.

The Clerk confirmed that Mrs Malyon from the NDP had given her apologies for this meeting.

As there were no further comments or questions, the Chairman declared the public forum part of the meeting closed at 8:00pm.

Note: Borough Cllr Willis left the meeting at this point, at 8pm.

Signed.....