

# WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ  
Telephone: **02476 545515** E-mail: [wolstonpc@wolstonpc.co.uk](mailto:wolstonpc@wolstonpc.co.uk)

You are hereby summoned to attend the meeting of Wolston Parish Council to be held at 7:15pm on Thursday 7<sup>th</sup> April 2022 at the Village Hall, Wolston.

*Please note any relevant guidance in relation to COVID 19 will be adhered to.*

Maria Meede  
Clerk to the Council  
1<sup>st</sup> April 2022

## **Public Forum and Parish Matters (Commencing at 7.15pm)**

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chairman – this will be no later than 7:45pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chairman's discretion.

## **AGENDA**

- 237. Apologies and acceptance of reasons for absence.** – To receive apologies.
- 238. Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
- 239. Minutes of the Parish Council** -To review and if appropriate, approve the minutes of the extraordinary Parish Council meeting on 24<sup>th</sup> February 2022 and the Parish Council meeting held on 3<sup>rd</sup> March 2022.
- 240. Allotment Land Update** - To receive an update from the Allotment Working Group, and to make any decisions as required.
- 241. HM Queen Platinum Jubilee** – a) To discuss and make any decisions as required in relation to the Platinum Jubilee in Wolston, including the possibility of token gifts for children in Wolston and any associated costs. b) to discuss and make a decision in relation to a request from residents who wish to raise money and purchase a bench to commemorate the Platinum Jubilee (approved by WCC but would need to be on the Parish Council asset register/insurance).
- 242. Finance-** a) To note and accept accounts for payment for March 2022.  
b) To note payments received.  
c) To discuss internal audit requirements and agree on an Internal Auditor.  
d) To discuss and make a decision about membership with Open Spaces Society
- 243. Planning** - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website. To discuss and if appropriate comment on any planning applications received, including:  
a) R22/0203 – Proposed two bay garage on existing hardstanding at Ferry Farm, London Road, Stretton-on-Dunsmore, Rugby. CV23 9HY
- 244. Progress Report** – To note the report for information only.
- 245. Correspondence** - To note items of correspondence received and sent since the last Council meeting for information only.
- 246. Parish Council Facebook Page and Newsletter**  
To discuss the Parish Council Facebook page, and the Wolston Newsletter, including any potential issues, and make any decisions as appropriate.
- 247. Play Area Inspections/Repairs** – To review and discuss information in relation to play area/ground inspections, including the possibility of a contract, and make any decisions as appropriate.
- 248. Gate by Church Walk**– For Councillors to discuss any make any decisions as appropriate in relation to the gate on the lane to the Church which is damaged.
- 249. First Aid Courses for Volunteers** – To discuss and make a decision in relation to a request the Parish Council to support a First Aid course for volunteers who do work on behalf of the Parish Council, including any associated costs.
- 250. Code of Conduct** – To discuss the correspondence from RBC in relation to accepting the latest RBC Code of Conduct document, and make any decisions as appropriate.

- 251. Streetlight Upgrade** – To receive an update and make any decisions as appropriate.
- 252. Wolston, Brandon and Bretford Joint Burial Committee (WBBJBC)** – To receive an update in relation to the WBBJBC moving forward including land supply (and to move after agenda item 233 if required).
- 253. Delegates Reports** – To receive reports from Councillors (for information only). Any formal reports to be sent electronically to the Clerk for circulation to Councillors prior to the meeting.
- a) Community Speed Watch (CSW) and speeding campaign      b) Recreation Ground Working Group  
c) Climate Change      d) NDP
- 254. Exclusion of Press and Public**  
In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.  
*Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about staffing and possible legal advice.*
- 255. Human Resources (Staffing)**  
To discuss staffing issues, including the recruitment of a new Parish Council Clerk, Clerk for WBBJBC and Youth Workers, and probationary review for the Public Works Lead.
- 256. Parish Council Communications (information for sharing)** - To receive suggestions for items for the Village website, Parish Council Facebook Page and for inclusion in the Avon Grapevine.
- 257. Future Agenda Items** – Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making. Future agenda items to include: a) Village planters    b) recording of meetings  
c) Village Litter Pick/May Spring Clean    d) Insurance    e) Tree planting/plaques for carvings
- 258. Date of Next Meetings** – To confirm the date of Thursday 5<sup>th</sup> May 2022 for the next meeting of the Parish Council at the Village Hall at 7:15pm and to discuss the Annual Parish Meeting  
If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.