

WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ
Telephone: **02476 545515** E-mail: wolstonpc@wolstonpc.co.uk

You are hereby summoned to attend the meeting of Wolston Parish Council to be held at 7:00pm on Thursday 6th January 2022 at Wolston Leisure and Community Centre.

Please note any relevant guidance in relation to COVID 19 will be adhered to.

Maria Meede
Clerk to the Council
30th December 2021

Public Forum and Parish Matters (Commencing at 7.00pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chairman – this will be no later than 7:30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chairman's discretion.

AGENDA

- 163. Apologies and acceptance of reasons for absence.** – To receive apologies.
- 164. Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
- 165. Minutes of the Parish Council** -To review and if appropriate, approve the minutes of the Parish Council meeting held on 2nd December and the Extraordinary Parish Council meetings held on 16th and 22nd December 2021.
- 166. Allotment Land Update** - To receive an update from the Allotment Working Group.
- 167. Finance-**
 - a) To approve accounts for payment for December 2021.
 - b) To note payments received.
 - c) To review and make a decision about the grant request from the Village Hall and from WBAGA (Wolston and Brandon Allotments and Gardens Association).
- 168. Planning** - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website. To discuss and if appropriate comment on any planning applications received including:
 - a) R21/1232 - Conversion of loft to habitable space including installation of 4no. Velux windows at 8 Arderne De Gray Road, Wolston. CV8 3LQ.
- 169. Progress Report** – To note the report for information only.
- 170. Correspondence** - To note items of correspondence received and sent since the last Council meeting for information only.
- 171. Street Furniture** - To discuss and make any decisions as appropriate in relation to replacing bollards in Wolston and the purchase of picnic benches for the playing field and for Manor Estate.
- 172. Warwickshire Search and Rescue** – To discuss the information received from Warwickshire Search and Rescue (via WALC) and agree a response, including any donation.
- 173. HM Queen Platinum Jubilee Event** – To discuss how the Parish Council can support any event for the HM Queen Platinum Jubilee Event and make any decisions as required.
- 174. Delegated Powers to the Clerk** – To discuss and review the Delegated Powers to the Clerk during the Covid-19 and make any changes as deemed appropriate.
- 175. Recognition of Chelsie Giles** - To discuss how Wolston can give recognition to Chelsie Giles, a 2021 Olympic bronze medallist who has a strong connection to Wolston.
- 176. Delegates Reports** – To receive reports from Councillors (for information only). Any formal reports to be sent electronically to the Clerk for circulation to Councillors prior to the meeting.
 - a) Streetlights
 - b) Recreation Ground Working Group

177. Exclusion of Press and Public For Agenda Item 178 and 179

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about a lease, legal advice from the Parish Council solicitor and items of a commercially sensitive nature and staffing.

178. Allotment Land

To review advice from the Parish Council solicitor, to discuss and agree any next steps and, if appropriate, make any decisions relating to the allotment land, particularly in relation to:

- a) approving the proposed new Lease, Agreement for Lease and Surrender, Agreement for Works, Covenant and Licence to Occupy;
- b) approving two Councillors to sign and the Clerk to witness any documents as required.

179. Human Resources (Staffing)

To discuss and, if appropriate, delegate authority to the HR Working Group to undertake annual staff performance and salary reviews, probationary review of new staff and to recruit two or three youth workers.

180. Parish Council Communications (information for sharing) - To receive suggestions for items for the Village website, Parish Council Facebook Page and for inclusion in the Avon Grapevine.

181. Future Agenda Items – Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

182. Date of Next Meetings – To confirm the date of Thursday 3rd February 2022 for the next meeting of the Parish Council at Wolston Leisure and Community Centre at 7:00pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.