

WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ
Telephone: **02476 545515** E-mail: wolstonpc@wolstonpc.co.uk

You are hereby summoned to attend the meeting of Wolston Parish Council to be held at 7:15pm on Thursday 7th October 2021 at the Village Hall, Wolston.

Please note any relevant guidance in relation to COVID 19 will be adhered to.

Maria Meede
Clerk to the Council
1st October 2021

Public Forum and Parish Matters (Commencing at 7.15pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chairman – this will be no later than 7:45pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chairman's discretion.

AGENDA

86. **Apologies and acceptance of reasons for absence.** – To receive apologies.
87. **Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
88. **Minutes of the Parish Council** -To review and if appropriate, approve the minutes of the Parish Council meeting held on 2nd September 2021.
89. **Allotment Land Update** - To receive an update from the Allotment Working Group (for information only).
90. **Finance-** a) To approve accounts for payment for September 2021.
b) To note payments received.
91. **Planning** - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website. To discuss and if appropriate comment on any planning applications received.
92. **Progress Report** – To note the report for information only.
93. **Correspondence** - To note items of correspondence received and sent since the last Council meeting for information only.
94. **Wolston Christmas 2021** – To discuss and make any decisions as appropriate including the Christmas tree, electrics and light switch on, and approve any associated costs.
95. **Remembrance Sunday** - To discuss and agree arrangements for Remembrance Sunday as appropriate, including wreaths and any associated costs or donations.
96. **Wolston Village Boundary Change** – To discuss and make any decisions as appropriate in relation to any future possible village boundary changes.
97. **Parish Council Equipment Maintenance Programme** – To discuss a maintenance programme for Parish Council equipment and property.
98. **Recognition of Chelsie Giles** - To discuss how Wolston can give recognition to Chelsie Giles, a 2021 Olympic bronze medallist who has a strong connection to Wolston.
99. **Delegates Reports** – To receive reports from Councillors (for information only). Any formal reports to be sent electronically to the Clerk and Councillors prior to the meeting.
 - a) Road Safety
 - b) Parish Newsletter
 - c) Streetlights
 - d) Policies and Procedures (including Standing Orders, Code of Conduct and Financial Regulations)
100. **Exclusion of Press and Public For Agenda Items 101 and 102**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following two agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Reason for Exclusion – The exclusion is on the grounds that items of business to be discussed are likely to include discussions about a lease, legal advice, items of a commercially sensitive nature and staffing.

101. Allotment Land

To discuss issues relating to the allotment land, review advice and recommendations from the Parish Council Solicitor, review Parish Council actions taken/to be taken and agree any next steps, particularly in relation to:

- a) The lease
- b) Notice to vacate
- c) Any assistance that could be given to the Allotments Association and plot holders if required to vacate.

For Councillors to discuss and make any decisions as appropriate on these issues.

102. Human Resources (Staffing)

For Councillors to receive an update from the HR Working Group and make any decisions as appropriate in relation to a Parish Council vacancy.

103. Parish Council Communications (information for sharing) - To receive suggestions for items for the Village website, Parish Council Facebook Page and for inclusion in the Avon Grapevine.

104. Future Agenda Items – Councillors are requested to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

105. Date of Next Meetings – To confirm the date of Thursday 4th November 2021 for the next meeting of the Parish Council in the Village Hall at 7.15pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.