



**Wolston Neighbourhood Plan Steering Group Meeting**  
**Tuesday 28<sup>th</sup> September 2021 at 7.00pm**  
**St Margaret's Church Room**  
**Agenda**

The meeting will begin with the 'Open Forum' session

For more information about the meeting please email the NDP at [ndp.wolston@yahoo.co.uk](mailto:ndp.wolston@yahoo.co.uk)

Item	Description	
1	<b>Apologies</b> and acceptance of reasons for absence	MM
2	<b>Declarations of interest</b> (existence and nature) on items on the agenda – members to declare any personal and /or pecuniary interest in items on the agenda.	ALL
3	<b>To approve minutes</b> – To discuss and, if appropriate approve the minutes of the meeting held on Tuesday 27 <sup>th</sup> April 2021. Draft minutes attached.	JR/MM
4	<b>Correspondence received:</b> list to be tabled	TB/ALL
5	<b>Vice Chair</b> –Information to report to and from Parish Council meetings	CM
6	<b>Finance</b> - report on transactions in period since last meeting	TB
7	<b>Project Manager</b> – Report on progress and next steps	TW
8	<b>Resource Assessment</b> – To get volunteers for assistance with tasks to move the project forward and complete the pre-consultation stage.	JR/TW
9	<b>Any Other Business</b>	JR

Next meeting (Steering Group) Tuesday 26<sup>th</sup> October 2021 - 7.00pm