Wolston Neighbourhood Plan

Minutes of Co-ordination Group meeting 12th January 2021, 6.30pm

Held via Zoom online platform.

Present: Cllr Tracie Ball (Finance & Communications), Cllr Bob Grainger (Housing), Clare Malyon (Built Environment & Natural Environment), Debbie Pritchard (Community Sports Leisure & Well-being)), Tim Willis (Project Manager & CG Chair), Jock Rainey (SG Chair) by invitation and Maria Meede (Minutes Secretary)

Under the Corona virus pandemic restrictions, this meeting was held via the Zoom video conferencing platform, using the Parish Council's account, facilitated by Maria Meede and recorded.

1. Introductions and Apologies

JR explained that following the resignation of the NDP Secretary (Mrs Gillian Waddilove), MM had offered to undertake the role of Minutes Secretary for the NDP. Following a brief discussion BG proposed that the offer be accepted, which was seconded by TB and agreed unanimously.

No apologies of absence were given. It was noted that DP would be attending the meeting slightly late.

2. Minutes of Meeting held 8th December 2020

It was agreed that the minutes of this meeting should be deferred until the next NDP meeting. Any comments on the minutes should be given to TW and MM.

Matters Arising: There were no matters arising or actions raised.

3. Feedback from the 7th January PC meeting

TW was pleased that the NDP had been moved back onto the main agenda at PC meetings. A couple of Councillors had expressed concerns that the NDP agenda item was coming before statutory items, but the PC agreed to trial to change for a few months. Councillors had expressed their thanks again to the NDP Working Group for all their ongoing work and dedication.
JR explained that he had spoken to CM, who had agreed to attend future PC meetings to report any updates to the PC, and then report back to the NDP SG and act as the liaison point. The CG group agreed that they were happy with this change, and JR confirmed he will propose this change to the Steering Group for their endorsement. TW agreed to continue producing the NDP Highlight Report in the interests of continuity.
Note: DP arrived at this point of the meeting, at 16:52pm.
TB reported that the PC Allotment Working Group, - which now consists of Cllr Miss S Dobinson (Chair of the Working Group), Cllr T Ball, Cllr R Grainger and Cllr T Harvey-Smith - were planning to have a separate Allotment Working Group meeting open to all Councillors, where they could discuss the stance and position of the Parish Council in relation to the appeal (to the Planning Application for the Allotment Land). The PC have informed the Planning Inspectorate that they have an interest in the land, and have been advised that the appeal is only at the pre-validation stage. Once endorsed it will go to RBC who will commence the consultation period.
TB then advised that, at the last Parish Council meeting, she had queried the possibility of having a referendum to determine residents views in relation to developing the Allotment Land, and she suggested that questions could be asked as part of the Housing Group questionnaire which is going to be sent to all residents. It was generally felt that the response to the proposed NDP housing

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consultation, could be used to provide information to inform the PC on the opinion of residents to development of the allotments.

4. CG Next Steps

TW felt that this could potentially be the last CG meeting, as this part of the Working Group amalgamates with the SG. The importance of maintaining momentum was stressed, JR agreed that there needs to be a focal point on the SG to address and deal with the meaningful and important issues. Following a discussion, it was agreed that CM would take up a Co-ordination lead role for the work of the SG, which would include liaising with TW and pulling together the SG agenda.
TW agreed to remain as the prime contact with Avon Planning Services, and it was felt that the plan would be pulled together and given structure by APS in the next month or two, before being sent to the PC for review.

5. Recommendations to Steering Group

TW felt this agenda item had been covered during previous agenda items, and that all Working Group leads would have items to feed back to the SG.
BG said this was a good opportunity to get the SG more actively involved in the work of the plan, and be part of the process. TW agreed that he could see more engaging discussions at SG meetings, rather than just reports from the CG.
At the next SG meeting it was felt that there should be an update on the APS Heath-check, and the CG group understood there may be a need for an Extraordinary Meeting to be called in relation to this (depending on when the information is received from APS).
BG agreed to work on the Housing questionnaire, so that the SG have some draft questions they can review at the next SG meeting. DP added that the '20's Plenty' traffic questionnaire could be included when the Housing questionnaire is distributed, and it was felt that this would be a good idea.

6. Avon Grapevine article for February publication

Following a discussion, it was agreed that information about amalgamating/streamlining the Working Group should be reported, and that the group continues to focus on the task in hand.

7. Any Other Business

TB provided an update on the NDP website. She will be working with GW to ensure the website is updated, and publicised accordingly.

As there was no further business to discuss, the meeting closed at 7.35pm.

The date of the next SG meeting: 7pm 26th January 2021 via Zoom.

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