

**Wolston Neighbourhood Plan  
Minutes of Steering Group meeting  
Via 'Zoom' 7pm 11<sup>th</sup> August 2020**

NUM		Action
<b>Open Forum</b>	<p>(i) GT – a query re publicly available electric charging points – will resolve via email.</p> <p>(ii) LW – are matters decided at County Council level (highways, minerals, education) matters for policy in the NDP, or aspiration only? RG – can only be aspiration; TW – not as rigid as that, and we should ask our Planning Consultant (GW will do this); TB – it is CSL&amp;W policy 2, protecting amenities.</p>	GW 17/8/20
<b>20.22</b>	<p><b>Apologies</b> were received from Lesley Blay (SG), Debbie Pritchard (SG).</p> <p><b>Present:</b> Cllr Tracie Ball, Cllr Bob Grainger, Roger Ingles (SG), Cllr Tim Harvey-Smith, Paul Jennings, Clare Malyon (SG) (vice-chair), Kevin Payne, Jock Rainey (SG) (chair), Graham Tyler (SG), Gillian Waddilove, Tim Willis (SG) (Project Manager), Cllr Laurie Wright (SG).</p>	
<b>20.23</b>	<b>Declarations of interest in items on the agenda</b> – none were made.	
<b>20.24</b>	<b>Minutes of the last meeting</b> of the Steering Group held 23 <sup>rd</sup> June 2020 and notes of SG meeting 7 <sup>th</sup> July 2020 were circulated. <b>TB moved approval, seconded by CM, agreed unanimously that these were a true record, and the minutes were signed.</b>	
<b>20.25</b>	<b>Correspondence Received:</b> a list is appended.	
<b>20.26</b>	<b>Finance:</b> Cllr TB reported a spend of £157 on annual maintenance and one hour's work on the website.	
<b>20.27</b>	<p><b>Report back on extraordinary meeting held 23<sup>rd</sup> July, when the draft NDP v1.8 was presented to Parish Councillors:</b> TW gave brief feedback on that meeting. Comments from councillors are still coming in; the CG team are working on these and on feedback from APS from their health check of the Plan. We have a deadline of 28<sup>th</sup> August for the next version and will include feedback from the school's headteacher, if it is not available we will continue to chase that. TW expressed thanks to SG members for signing in for the run-through of presentations on 21<sup>st</sup> July, and to councillors and SG members for attending the extra meeting – the manner in which this was held was helpful and considered.</p> <p>Roger Ingles asked if there were any big problems raised in the comments so far received from PCllrs or from APS, and TW responded that there were no real problems.</p> <p>Tim Harvey-Smith (chair, PC) said it had been a very interesting presentation and he felt that with the exception of the school numbers, all was very positive.</p>	
<b>20.28</b>	<p><b>Membership of SG:</b> this now stands at 8 members; resignations have been received and are accepted from Sonya Cross and from Wendy Gilsenan. There had been 10 voting members for some time, since the resignation of John Church.</p> <p>JR proposes that he conduct some conversations with a view to finding some people who may be acceptable to the SG as members. LW suggested caution be exercised, as it will take some time for anyone not already familiar with the Plan to become acquainted with the material and principles of the Plan.</p> <p>TW said there is a need to consult with APS to ensure we are not creating a problem in continuing to operate with a Steering Group of 8 members; RG said the Terms &amp;</p>	JR 18/8/2020  TW 18/8/2020

	Conditions say not more than 11 members.	
20.29	<p><b>CG: next steps with Draft Plan &amp; Considering the Project Plan:</b> TW asked CM, RG &amp; TB to comment:</p> <p>CM – comments received are not too challenging, she has reviewed them and sees ways to include or adapt the material, to get changes completed by 28<sup>th</sup> August.</p> <p>RG – as CM; he has an issue to solve with regard to policies on sustainability, but will progress that and aims to complete changes by 28<sup>th</sup> August.</p> <p>TB – she will meet DP soon to complete the changes for the Community, Sports, Leisure &amp; Wellbeing section.</p> <p>TW – to inform those who may not have received the consultation request re the white paper on Planning &amp; Development recently published: he has checked with NP who suggests we should not allow this to delay our process.</p>	CM, RG, TB, DP 28/8/20
20.30	<p><b>Any Other Business:</b> LW – following the joint meeting, and Cllr Milne’s comments, he has been investigating and wants the Plan to include something, even if it has to be aspiration, to have Severn Trent carry out work to solve problems with storm water and foul water in Priory Manor, Priory Road and Meadow Road.</p>	CM 28/8/20
	<p>There being no further business, the meeting closed at 19.38pm.</p> <p>Next meetings: <b>Steering Group:</b> via Zoom, Tuesday 25<sup>th</sup> August 2020 7.00pm</p> <p><b>Co-ordination Group:</b> 18<sup>th</sup> August 2020, via Zoom, 6.30pm; 25<sup>th</sup> August 2020, 8<sup>th</sup> September 2020 via Zoom, 6.30pm.</p>	

Correspondence received since previous SG meeting:

Date	Details	Via:
14/7/2020	Comments on draft v1.8 received from APS	emails
From 23/7/2020	Comments on draft v1.8 received from councillors, in several emails from PC clerk & from Cllr D Cross	emails