



**Wolston Neighbourhood Plan Steering Group Meeting**  
**Tuesday 25<sup>th</sup> January 2022 at 7.00pm**  
**St Margaret's Church Room**  
**Agenda**

**The meeting will begin with the 'Open Forum' session**

For more information about the meeting please email the NDP at [ndp.wolston@yahoo.co.uk](mailto:ndp.wolston@yahoo.co.uk)

Item	Description	
19	<b>Apologies</b> and acceptance of reasons for absence	MM
20	<b>Declarations of interest</b> (existence and nature) on items on the agenda – members to declare any personal and /or pecuniary interest in items on the agenda.	ALL
21	<b>To approve minutes</b> – To discuss and, if appropriate approve the minutes of the meeting held on Tuesday 23 <sup>rd</sup> November 2021. Draft minutes attached.	JR/MM
22	<b>Correspondence received</b> - list to be tabled	TB/ALL
23	<b>Finance</b> - report on transactions in period since last meeting	TB
24	<b>APS Workplan Report</b> – To receive an update on the current status of the plan and make any decisions as appropriate in relation to the next steps required	CM/TW
25	<b>Proof Reading of Plan</b> – To discuss and, if appropriate, authorise any expenditure as required in relation to the proof reading of the plan	CM
26	<b>Resource Assessment</b> – To request for volunteers for assistance with tasks to move the project forward and complete the project aspirations	JR/TW
27	<b>Project Manager</b> –Information to report to and from Parish Council meetings	CM
28	<b>Any Other Business</b>	JR

Next Steering Group meetings (as required)

22<sup>nd</sup> February 2022

29<sup>th</sup> March 2022

26<sup>th</sup> April 2022