

**Wolston Neighbourhood Plan**  
**Minutes of Co-ordination Group meeting 8<sup>th</sup> Dec 2020, 6.30pm**  
**Held via Zoom online platform**

**Present:** Cllr Tracie Ball (Finance & Communications), Cllr Bob Grainger (Housing), Clare Malyon (Built Environment & Natural Environment), Debbie Pritchard (Community Sports Leisure & Well-being), Gillian Waddilove (secretary), Tim Willis (Project Manager & CG Chair), Jock Rainey (SG Chair) by invitation.

**Under the Corona virus pandemic restrictions, this meeting was held via the Zoom video conferencing platform, using the Parish Council's account, facilitated by the PC Clerk and recorded.**

1. **Minutes of Meeting 11<sup>th</sup> November 2020** having been circulated were agreed as a true record, after referring to a transcript of the meeting provided by the PC Clerk.

**Matters Arising:** TW had consulted NP of APS about the options open to the applicants of planning application 19/1411. NP considers that it is open to appeal or to a 'free go' application, because of the Planning Officers' clear recommendation to accept.

TW asked of the PCllrs present if a meeting with the applicants was in view – Cllr RG responded that he had no knowledge of a meeting, and that he would not agree to speak at any appeal or further application on the site.

DP raised the matter of discussion on the SG draft minutes at Parish Council meetings.

Draft minutes have been shared with the PC for information for most of the SG's existence. TW confirmed that discussion on the SG draft minutes had again happened at the recent PC meeting. Cllr TB was unhappy about Cllr RG raising the matter of concern at the PC meeting without speaking to the SG Chair or secretary. Cllr RG apologised for not raising the matter in the correct forum, but maintained that the initial draft minutes were defamatory. JR will speak to the PC Chair about use of SG minutes.

2. **Future of the Co-ordination Group & 3 Next Steps on the Draft Plan:**

TW as Project Manager had asked for this item to be included, in part because of GW's resignation as secretary, but also because he does not want to continue being the 'face of the NDP' in front of the PC. He does not want to be subject to the adversarial behaviour of certain Parish Councillors. TW also intends to pull back with regard to the CDP to concentrate on other priorities. He considers that with project work on the Plan almost complete, there is no need for the forum of the CG.

JR would like to consult with CM as vice-chair of CG, and speak to all wg leads, before forming a proposal to take to the SG in January 2021. Other members agreed that with the Draft Plan nearing completion, there is no need for the CG as a project group.

Cllr RG spoke of the remaining tasks to be completed – finalising appendices and evidence base, editing the Draft Plan for style, completing the evidence trail for Housing Policies. Cllr RG was asked to provide a detailed plan with costings for any further consultation needed, to TB as our finance lead, in good time for submission to the SG for approval in January 2021. Cllr RG was also asked to ensure that remaining work on appendices and evidence base relating to the Housing chapter are submitted to GW before 4<sup>th</sup> January 2021.

TW will complete editing the Draft Plan in time to submit to APS by the end of the first week in January 2021, asking APS to return the edited version in time to present to the SG on 26<sup>th</sup> January 2021.

4. **Any Other Business:** (i) JR has spoken of the problems of the SG & CG with several of the people concerned, and will talk to CM and other wg leads individually. He has found that the SG works well in having well-prepared proposals to put before the SG, and will pi uut

his ideas to the CG on 12<sup>th</sup> January 2021.

(ii) Cllr TB on the future of the CG, made a formal proposal that **the work of the CG be taken under the umbrella of the SG, and the CG be laid down**. DP seconded, all CG members present agreed.

(iii) GW was thanked for her work as secretary over the 6 years of the NDP team's existence so far.

There being no further business, the meeting closed at 7.35pm.

Next Meeting: Tuesday 12<sup>th</sup> January, 6.30pm.

DRAFT