

Wolston Neighbourhood Plan
Minutes of Co-ordination Group meeting 8th Sept 2020, 6.30pm
Held via Zoom online platform

Present: Cllr Tracie Ball (Finance & Communications), Cllr Bob Grainger (Housing), Clare Malyon (Built Environment & Natural Environment), Debbie Pritchard (Community Sports Leisure & Well-being), Gillian Waddilove (secretary), Tim Willis (Project Manager & CG Chair).

Apologies

Under the Corona virus pandemic restrictions, this meeting was held via the Zoom video conferencing platform, using the Parish Council's account, facilitated by the PC Clerk.

1. **Minutes of Meeting 11th August 2020** having been circulated were agreed as a true record.

2. **Project Manager's report on progress: Draft Plan:**

TW has worked through suggested amendments for sections 1 – 3, incorporating changes where appropriate.

Employment & Economy, section 4: RG & CM have considered the suggestions, discussed and agreed a strategy, and the work required can be completed in a short time.

Housing: RG has mostly completed work on section 5, and reduced it to about 8 pages. Much of the detailed material has been placed in the Housing Technical Supplement. RG needs to check that comments have been considered & incorporated if appropriate, and respond to a couple where he considers that necessary. The footnotes are not numbered yet but that is a task for the final edit. TW asked for a completion date – RG agreed that by 22nd September, the section will be ready. RG 22/9/20

Natural & Built Environment sections 6 & 7: CM has asked for more maps; some photos are needed. The expanded section on Natural Environment needs a bit more work but will be ready by 22nd September. GW offered to find photos if CM provides a list. CM/GW 14/9/20

Character assessments to be completed – GW will complete Manor Estate; TB offered to do the CA for Millenium Way. School St. remains to be completed. GW asked that the sections be sent to her as they are completed, rather than waiting for 22/9/20. CM 22/9/20

Community, Sports, Leisure & Wellbeing: DP reported that the school figures are now available and incorporated; contact with Coventry Grapevine still being sought. [post-meeting update] DP & TB have made contact with Coventry Grapevine about possible community development work in Wolston.

Appendix 1: list of amenities: TW asked if a map can be provided; RG is able to do this if DP lists information needed; agreed that RG will provide basic map of village, DP & TB will mark up as needed for the amenities. RG/DP/TB
17/9/20

Completion and next steps: TW will consult NP of APS on planning for the statutory consultation, and any further consultation he would advise on Housing policies. TW 14/9/20

3. **Finance Update:** Cllr TB will check with NP re time used during August and time left on contract. TB 14/9/20

4. **Avon Grapevine: article for 14th Sept, for October issue:** TB will draft & circulate, and submit to the editors. TB 14/9/20

5. **Any Other Business: ~~incl. items for agenda of SG 22nd Sept.~~**

(i) Statutory consultation on the Draft Plan: TB will lead on this for the NDP team. TW will consult NP on the appropriate level and timing of any consultation on Housing Policies. TW 14/9/20

- (ii) There is currently consultation on establishing a unitary authority for Warwickshire – there is not any relevance for the NDP in this.
- (iii) The planning applications concerning the allotments are likely to go before the Planning Committee on 14th October.
- (iv) GW asked for an indication of the next submission of the Draft Plan to the SG: this is likely to be at the end of October.

There being no further business, the meeting closed at 7.20pm.

Next Meeting: Tuesday 13th Oct, 6.30pm.