

**Wolston Neighbourhood Plan
Minutes of Steering Group meeting
Via 'Zoom' 7pm 23rd November 2020**

NUM		Action
Open Forum	<p>Cllr LW asked for how long have draft minutes of these meetings been sent to the PC, and are they for information or for comment? GW responded that the process of sending an early draft of SG minutes to the PC was agreed more than 4 years ago, so that the PC could be informed of SG business in good time. TW confirmed that this was for information. Cllr LW was concerned that at the last PC meeting, the SG draft minutes were commented on; he is concerned that until agreed by the originating body, minutes should not be available for comment.</p> <p>CM, acting as chair, proposed deferring discussion of this matter until the next SG meeting when she could be more informed of the circumstances. This was agreed.</p>	CM/GW 7/12/20
20.57	<p>Apologies were received from Lesley Blay (SG), Jock Rainey (SG) (chair).</p> <p>Present: Cllr Tracie Ball, Cllr Bob Grainger, Cllr Tim Harvey-Smith, Roger Ingles (SG), Paul Jennings, Clare Malyon (SG) (vice-chair), Kevin Payne (SG), Debbie Pritchard (SG), Graham Tyler (SG), Gillian Waddilove, Tim Willis (SG) (Project Manager), Cllr Laurie Wright (SG).</p> <p>Clare Malyon will chair tonight in the absence of Jock Rainey.</p>	
20.58	Declarations of interest in items on the agenda – none were made.	
20.59	Minutes of the last meeting of the Steering Group held 27 th October 2020 were circulated. CM proposed that consideration of those minutes be deferred until the next meeting in view of the Open Forum item. TB seconded this, and all present agreed.	
20.60	Correspondence Received: none had been noted.	
20.61	Finance: Cllr TB reported a request from Cllr RG for budget provision of £790 for a housing consultation. Cllr TB had checked with the consultant NP of APS as to the need for the consultation; NP advised this to be desirable not essential. Cllr TB stated that level of expenditure would need SG approval, but that the budget for 2021/22 for the NDP wg was required by the PC before the next SG meeting. TW asked that the budget be discussed at the next CG meeting. Cllr TB proposed that the SG be asked to agree the expenditure at their next meeting, and that in the meantime she include provision in the budget to be prepared for the PC in late December. GT seconded the proposal and all SG voting members present agreed.	
20.62	<p>Report on progress and next steps: TW reported that the main news of the last month was that the planning application R19/1411 had been refused at the RBC planning committee. That decision and the comments of councillors on the Planning Committee were encouraging for the NDP team. It may be that the applicants will appeal. In the meantime, the team should now push on to complete the Draft Plan for completion and submission to RBC. He has spoken to NP of APS and will discuss this further at the CG meeting on 8/12/2020.</p> <p>TW asked any PCllrs present if they had heard anything from Rosconn; the PC Chair responded that they had not. Cllr TB spoke of a letter sent by the allotments</p>	

association committee to all their members, following the planning decision. TW stated that the team will move on with the Plan unless an appeal is submitted on the planning application.

KP asked for clarification: if an appeal is lodged, the importance attached to the Draft Plan will be as the Plan stands at that time; what are the respective time frames for moving forward with the Plan to submission to RBC, and for any appeal, if one is lodged? TW confirmed his understanding of the Plan's status, and will have further information as to when a Draft Plan will be ready for submission, after the CG meeting.

KP asked if the PC will continue to support the designation of the allotments as a Local Green Space in the Draft Plan. The PC Chair responded that their decision on that stands.

CM summarised the discussion as that we should push on with the Plan.

20.63

Any Other Business: (i) Cllr LW had seen reported in the Rugby Advertiser that where open spaces within new developments have not been adopted by the parish, and the residents are not satisfied with the standard of maintenance, the County Council will take on maintenance. He is not clear if that will be done retrospectively, for example in the case of Arderne de Grey road in Priory Manor.

(ii) Cllr LW: there is a consultation running on Rugby Borough Council Housing Needs Supplementary Planning Document (SPD) 2020 – will the Housing team take note of the consultation? Cllr RG remarked that the closing date for the consultation is 18th December 2020. GW will circulate the document for consultation.

[There was confusion in the documents as to the closing date; Cllr RG checked & confirmed later that it is 22nd December.]

(iii) TW as Project Manager assured the SG that the right team can get this Plan through but that it has to be the right team.

(iv) T H-S (PC Chair) thanked Gillian Waddilove for all her efforts as secretary over the years (6 years, from 2014). Members concurred.

GW
23/11/20

There being no further business, the meeting closed at 19.40pm.
Next meetings: **Steering Group:** via Zoom, Tuesday 26th January 2021 7.00pm
Co-ordination Group: 8th December 2020, via Zoom, 6.30pm.

Correspondence received since previous SG meeting:

Date	Details	Via:
		Email