Wolston Neighbourhood Plan
Minutes of Steering Group meeting
Via 'Zoom' 7pm 29th September 2020

NUM		Action
Open Forum	(i) Cllr TB announced that the Christmas Lights switch on will take place on Saturday 5th December, but it is not yet known what public participation there can be. Next summer, June 2021, she hopes to hold a carnival in the village. (ii) Cllr LW understands that the planning application concerning the allotments is to go to the Planning committee on 14th October, and that there is a recommendation for approval. Cllr TB has further information that this is a mistaken view on the part of Cllr LW's informant, and that the Planning Officer can find no valid objection to the application. TW read on the Rugby BC Planning Portal that the application is open to comment until 16th October which conflicts with other information. Cllrs LW & TB will establish the true position and GW will circulate this by email to SG members.	
20.39	**Apologies** were received from Lesley Blay (SG), Kevin Payne (SG), Cllr Tim Harvey-Smith, Cllr Bob Grainger. **Present:** Cllr Tracie Ball, Roger Ingles (SG), Paul Jennings, Clare Malyon (SG) (vice-chair), Debbie Pritchard (SG), Jock Rainey (SG) (chair), Graham Tyler (SG), Gillian Waddilove, Tim Willis (SG) (Project Manager), Cllr Laurie Wright (SG).	
20.40	**Declarations of interest in items on the agenda** – none were made.	
20.41	**Minutes of the last meeting** of the Steering Group held 25th August 2020 were circulated. **LW moved approval, seconded by GT, agreed unanimously that these were a true record.**	
20.42	**Correspondence Received:** email & zoom exchange with Jess Pinson of Coventry Grapevine, a community organisation that can help with events to involve various sections of our village community.	
20.43	**Finance:** Cllr TB had nothing to report.	
20.44	**Report on progress and next steps:** TW, Project Manager, reported that while work continues on the re-drafting of our Plan, there is little to report. It is hard to exert pressure on individuals who are giving considerable amounts of time in a voluntary capacity. The team also needs the parish council to address the matter of conflict between their decisions taken in 2019, to support the designation of the allotments site as a Local Green Space in the Plan, and to support an application for housing development on the same site. These are not compatible. TW asked if our councillor members of the NDP team could ask for a ruling. Cllr LW suggested the only way forward was for a resolution from this meeting to the PC stating our intention for the Draft Plan. After some discussion it was agreed that **the Steering Group resolves that the allotments site will be included in the Draft Neighbourhood Plan for designation as a Local Green Space, and will not appear in the Housing section as being under consideration for development.** LW proposed the resolution, GT seconded it, all SG members present voted in favour. GW will compose an email putting this decision to the Parish Council, and will send it on Wednesday 30th September with a request it be included for consideration as correspondence received in September, for the PC's consideration on 1st October at their meeting.	GW 30/9/2020
20.45	**Any Other Business: none was raised**	

There being no further business, the meeting closed at 19.42pm.

Next meetings: **Steering Group**: via Zoom, Tuesday 27th Oct. 2020 7.00pm

Co-ordination Group: 13th October 2020, via Zoom, 6.30pm.

Correspondence received since previous SG meeting:

Date	**Details**	**Via:**
28/09/2020	Email exchange & zoom call between DP, Cllr TB & Jess Pinson of Coventry Grapevine	Email & zoom