

**Wolston Neighbourhood Plan
Minutes of Steering Group meeting
Via 'Zoom' 7pm 25th August 2020**

NUM		Action
Open Forum	(i) GT – his query re publicly available electric charging points has been resolved – RG explained that this matter is in the Rugby Local Plan, but in an NDP can only be included as an aspiration in Infrastructure.	
20.31	Apologies were received from Lesley Blay (SG), Debbie Pritchard (SG). Present: Cllr Tracie Ball, Cllr Bob Grainger, Roger Ingles (SG), Cllr Tim Harvey-Smith, Paul Jennings, Clare Malyon (SG) (vice-chair), Kevin Payne, Jock Rainey (SG) (chair), Graham Tyler (SG), Gillian Waddilove, Tim Willis (SG) (Project Manager), Cllr Laurie Wright (SG).	
20.32	Declarations of interest in items on the agenda – none were made.	
20.33	Minutes of the last meeting of the Steering Group held 23 rd June 2020 and notes of SG meeting 7 th July 2020 were circulated. TB moved approval, seconded by CM, agreed unanimously that these were a true record, and the minutes were signed.	
20.34	Correspondence Received: none reported. RG awaiting reply from Rugby strategic planners, to request for definition of 'affordable housing'.	
20.35	Finance: Cllr TB reported no further movement.	
20.36	Proposal for a new member of the SG: following resignations noted last time, it is proposed that Kevin Payne be elected a member of the Steering Group. He was proposed by Tim Willis, seconded by Clare Malyon, all SG members present voted in favour. GW will ensure that KP has forms to complete and any past papers he requires.	GW 1/9/2020
20.37	Report on progress and next steps towards a Draft Plan: TW reported that the authors are working on modifications to the text, to incorporate comments from APS, and from Parish Councillors on the Draft version 1.8. RG & CM are asking for an extension to 8 th September, to complete the changes needed. This will also help TB & DP with the Community Sports Leisure & Wellbeing section, particularly in arranging to talk to the head teacher at St Margaret's Primary School. Housing: RG reported that NP suggested simplifying the section by taking out much of the technical detail to a supplement of evidence. Natural Environment, Built Environment: CM – NP emphasised that the two main sections, which need to match in weight, are Housing and Natural Environment: CM needs to extend Natural Environment, and to include the Grove Field as a valued landscape. CM needs more information about the importance of the Grove Field, to help build the story. Everyone was asked to seek out memories and stories about the Grove Field, around the village community. Various suggestions were made as to how to gather information. This matter will be an agenda item at the next CG meeting. CSL&W: TB reported that she and DP will meet on Thursday to move on with the changes needed to the section. On the matter of school numbers and the projected figures from the Education Dept of WCC, TB suggests they will include both actual & projected figures.	JR 18/8/2020 TW 18/8/2020 GW 3/9/20

20.38 | **Any Other Business:** LW – the closure of the poultry site on Priory Road (tenant has given up lease 6 months before expiry) could change plans for development in the village. RG confirmed that the site was included at the last minute for the last RBC Call for Sites, but not accepted by RBC. However, an empty ‘brown field’ site will have different rules applied for planning, to any part of the Green Belt.

There being no further business, the meeting closed at 19.50pm.
 Next meetings: **Steering Group:** via Zoom, Tuesday 22nd Sept. 2020 7.00pm
Co-ordination Group: 8th Sept 2020, via Zoom, 6.30pm.

Correspondence received since previous SG meeting:

Date	Details	Via: